

BEST PRACTICE

# PRINCE2®

## 6th Edition

### A Pocket Guide

Bert Hedeman | Ron Seegers

# Prince2 Pocket

**Anton Zandhuis, Rommert Stellingwerf**

## **Prince2 Pocket :**

### **ISO 21500 Guidance on project management - A Pocket Guide** Anton Zandhuis, Rommert Stellingwerf, 2015-01-01

This pocket guide explains the content and the practical use of ISO 21500 Guidance on project management the latest international standard for project management and the first of a family of ISO standards for project portfolio and program management ISO 21500 is meant for senior managers and project sponsors to better understand project management and to properly support projects for project managers and their team members to have a reference for comparing their projects to others and it can be used as a basis for the development of national standards This pocket guide provides a quick introduction as well as a structured overview of this guidance and deals with the key issues within project management Roles and responsibilities Balancing the project constraints Competencies of project personnel All ISO 21500 subject groups themes are explained Integration Stakeholder Scope Resource Time Cost Risk Quality Procurement and Communication A separate chapter explains the comparison between ISO 21500 and PMBOK Guide PRINCE2 Agile Lean Six Sigma and other methods practices and models Finally it provides a high level description of how ISO 21500 can be applied in practice using a generic project life cycle Proper application of this new globally accepted project management guideline will support organizations and individuals in growing their project management maturity consistently to a professional level

*Construction Project Manager's Pocket Book* Duncan Cartlidge, 2015-02-20 Construction project management requires a broad range of knowledge from technical expertise to leadership negotiation team building and communication This practical no nonsense guide covers all of the essentials of the role including Pre construction activities Design management and BIM Procurement Feasibility studies Environmental management systems People skills Recommended document formats Occupancy activities Construction project management activities are tackled in the order they occur on real projects with reference made to the RIBA Plan of Work and OGC Gateway process throughout This is the ideal concise reference which no project manager construction manager or quantity surveyor should be without

*Agile for responsive organizations - A Pocket Guide* Jeroen Venneman, Rik de Groot, Theo Gerrits, 2017-09-27 Agile is a philosophy that ensures business results especially in this rapidly changing world The foundation for the focus on result is based on continuous improvement of customer satisfaction Customer Excellence The ideas originated in the world of software development but is more widely applicable This book is about applying Agile from team level to the level of the whole organization It is the guide in the transformation to a structured Agile way of working and a reference for those who already are Agile and want to take it to the next step The book provides a good foundation for the Certify to inspire program of the Agile Consortium with certification at the level of Agile Foundation Practitioner and Master This pocket guide is intended for anyone who is or will get involved in the transformation to Agile The book is particularly aimed at managers team members and coaches Topics covered Agile at organization level Agile project management Scrum combined with PRINCE2 measuring the transformation

coaching styles Agile Lean and continuous improvement distributed teams directing self organizing teams Agile and governance and of course the book contains many practical tips The authors are Certified Agile Masters and their years of experience with Agile transformations are brought together in this book The answers to the many questions of managers teams and others are also included in this book The result is a convenient and practical overview of the Agile approach from team level up to organizational level as well as the main issues that you encounter in the transformation to an agile organization

**Project Management Techniques Pocket Guide** Pasquale De Marco,2025-05-01 Project Management Techniques Pocket Guide is the essential guide to project management for anyone who wants to succeed in this challenging and rewarding field Whether you are a project manager a team member or a stakeholder understanding the basics of project management can help you to improve your performance and achieve your goals This book covers everything you need to know from the basics of project planning and execution to the latest trends and best practices Written in a clear and concise style with plenty of examples and case studies to illustrate the concepts discussed this book is the perfect resource for anyone who wants to learn more about project management In this book you will learn The basics of project management including project planning execution and closure The different project management tools and techniques available How to manage projects in different industries The future of project management With its clear and concise style and its wealth of examples and case studies this book is the perfect resource for anyone who wants to learn more about project management Whether you are new to the field or you are looking to improve your skills this book has something to offer you Pasquale De Marco is a leading expert in project management with over 20 years of experience in the field He has worked on a wide range of projects from small to large and has a deep understanding of the challenges and rewards of project management Pasquale De Marco is also a sought after speaker and trainer and he has delivered workshops and presentations on project management to audiences around the world He is passionate about helping others to succeed in project management and he is committed to providing them with the tools and resources they need to achieve their goals If you like this book write a review on google books

*The Concise PRINCE2®* Colin Bentley,2013-06-27 PRINCE2 is a highly successful project management method For those who are sitting PRINCE2 exams or embarking on their first project there s a lot to learn and remember How do you capture the fundamental principles the essential themes and bring them to mind when you need them

*PRINCE2® 6th Edition - A Pocket Guide* Bert Hedeman,Ron Seegers,2022-06-08 This Pocket Guide supplies a summary of the PRINCE2 method to provide a quick introduction as well as a structured overview of the method Main target Group for this pocket guide is anyone who wants to get to know the method PRINCE2 or a methodical approach for project management The book is also very useful for members of a project management team on a project using the PRINCE2 method Furthermore this pocket guide can be used as literature for the preparation of the PRINCE2 6th Edition Foundation exam This pocket guide is based on PRINCE2 6th Edition This pocket book deals with the processes themes and principles

within project management and PRINCE2 Tailoring PRINCE2 explains how to fit the PRINCE2 method onto the specific project circumstances

**A Pocket Guide for Project Managers** Michael J. Bettigole, 2014-09-24 Organizations can deliver projects that are on time are within budget and produce the results they are intended to and it starts with project managers Author Michael J Bettigole who has painstakingly studied the patterns and circumstances surrounding project success and failure shares strategies to help project managers on the front lines accomplish their objectives In a clear concise format he shares best practices so project managers can demonstrate their expertise and distinguish themselves as leaders in the field He also explores how project managers can improve communication with members of the team keep team members accountable provide assistance to fix problems and pick the management style that works best Organized by the topics that most directly affect project delivery accountability transparency communication governance control leadership and tools the advice is simple and easy to put into action Numerous case studies on projects that succeeded and on those that went wrong help organizations duplicate victories and avoid pitfalls Whether you re a project manager or someone higher up in the organization you can gather the tools you need to help your team get the job done right with A Pocket Guide for Project Managers

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**ISO/IEC 38500: A pocket guide, second edition** Alan Calder, 2019-09-26 This useful pocket guide is an ideal introduction for those wanting to understand more about ISO 38500 It describes the scope application and objectives of the Standard and outlines its six core principles

**The Pocket Mentor for Game Production** Doug Pennant, 2025-06-23 Want to work as a producer in the video games industry Then this is the book for you This book provides all the essential information and guidance you need to understand the industry and get your foot on the ladder This book covers everything from basics you ll need to understand how to look for and apply for job opportunities as well as the studio interview process itself It also includes advice for what to do once you re in the role with chapters covering the day to day of working as a game producer how to set goals for future career progression as well as interviews with top tips from experts in the industry This book will be of great interest to all beginner and aspiring game producers

**A pocket companion to PMI's PMBOK Guide Fifth edition** Anton Zandhuis, Paul Snijders, Thomas Wuttke, 2015-01-01 Note This pocket book is available in several languages English German French Spanish Dutch This pocket guide is based on the PMBOK Guide Fifth

Edition It contains a summary of the PMBOK Guide to provide a quick introduction as well as a structured overview of this framework for project management This pocket guide deals with the key issues and themes within project management and the PMBOK Guide as follows Key terms and definitions in the project management profession A short overview of the activities of PMI Inc the organization and its standards PMBOK Guide Standard for Project Portfolio Management Standard for Program Management and other standards The essentials of the Project Lifecycle and Organization What are the key project management knowledge areas and processes Main target Group for this pocket guide is anyone with an interest in understanding the PMBOK Guide framework or a systematic approach for project management The book is also very useful for members of a project management team in a project environment using the PMBOK Guide as a shared reference A complete but concise description of the PMBOK Guide for anyone involved in projects or project management for only 15 95

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**ITIL® 4 - A Pocket Guide** Jan van Bon, 2019-04-30 The ITIL pocket guides of Van Haren Publishing are since long recognized as the industry classic guide on the topic of ITIL in many languages Over the years this authoritative guide has earned its place on the bookshelves and in the briefcases of industry experts as they implement best practices within their organizations This pocket guide will provide readers with an understanding of the ITIL 4 service management framework by understanding the key concepts of service management understanding how the seven ITIL guiding principles can help an organization adopt and adapt service management understanding the four dimensions of service management understanding the purpose and components of the ITIL service value system understanding the six activities of the service value chain and how they interconnect knowing the purpose and key terms of 15 of the 34 ITIL practices understanding seven of these 15 ITIL practices in detail All exam requirements for the ITIL 4 Foundation exam are covered in this pocket guide It also provides support for everyone who has knowledge of previous ITIL editions and is looking for a bridge to the new edition ITIL 4 took a big leap into the modern world of IT service management covering the latest principles and practices in a customer focused service centric way enabling Agile principles for maximum support of any business

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Guide offers the clarity and insights on Scrum that many organizations need today and in the foreseeable future Scrum A Pocket Guide is an extraordinarily competent book It flows with insight understanding and perception This should be the de facto standard handout for all looking for a complete yet clear overview of Scrum without being bothered by irrelevancies Ken Schwaber Scrum co creator The author Gunther Verheyen is a seasoned Scrum practitioner 2003 Throughout his standing career as a consultant Gunther has employed Scrum in diverse circumstances He was partner to Ken Schwaber and Director of the Professional Scrum series at Scrum org He is the founder of Ullizee Inc and engages with people and organizations as an independent Scrum Caretaker

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**Implementing IT Governance - A Pocket Guide** Dr. Gad Selig,2008-04-12 The issues opportunities and challenges of aligning information technology more closely with an organization and effectively governing an organization s Information Technology IT investments resources major initiatives and superior uninterrupted service is becoming a major concern of the Board and executive management in enterprises on a global basis An integrated and comprehensive approach to the alignment planning execution and governance of IT and its resources has become critical to more effectively align integrate invest measure deploy service and sustain the strategic and tactical direction and value proposition of IT in support of organizations Much has been written and documented about the individual components of IT Governance such as strategic planning demand portfolio investment management program and project management IT service management and delivery strategic sourcing and outsourcing performance management and metrics like the balanced scorecard compliance and others Much less has been written about a comprehensive and integrated IT Business Alignment Planning Execution and Governance approach This new title fills that need in the marketplace and gives readers a structured and practical solutions



using the best of the best principles available today The book is divided into nine chapters which cover the three critical pillars necessary to develop execute and sustain a robust and effective IT governance environment leadership and proactive people and change agents flexible and scalable processes and enabling technology Each of the chapters also covers one or more of the following action oriented topics demand management and alignment the why and what of IT strategic planning portfolio investment management decision authority etc execution management includes the how Program Project Management IT Service Management and Delivery with IT Infrastructure Library ITIL and Strategic Sourcing and outsourcing performance risk and contingency management e g includes COBIT the balanced scorecard and other metrics and controls and leadership teams and people skills Endorsements Selig has brought together his years of practical experience and his academic training to produce a valuable resource on how to successfully manage IT He uses IT governance as the focal point for executing best practices to create alignment between IT and the business In today s marketplace where no organization can compete effectively without alignment this book can become the executive handbook for IT management Christine V Bullen Senior Lecturer Howe School of Technology Management Stevens Institute of Technology Dr Selig has written an extremely comprehensive book on IT Governance It is so comprehensive that today s IT leader need look at few other sources to ensure that they have nailed what it takes to lead a world class IT organization It provides details yet serves as a easily reference able road map for today s busy IT executives it s a great desktop companion Stu Werner Executive Vice President and CIO Li Fong U S A Dr Selig s book on this topic is a great resource for all IT practitioners and brings together every critical aspect relating to IT governance This book lays out a roadmap to executing within a solid governance model It looks at all aspects of establishing maturing growing and sustaining an IT ecosystem The combination of case studies and disciplined approaches to building well structured processes committed leaders and change agents will help the board executive management and most of all CIO s and IT professionals think through what has worked what can work and how to deploy IT governance successfully I very much enjoyed reading the chapters I think you have a great book and I look forward to reading it when it comes out Dick LeFave CIO Sprint Nextel In an era when strong IT governance is an increasingly critical component of visionary business and technology leadership Dr Selig s book provides a welcome compendium of successful practices Experienced leaders will find it a valuable reference while early career managers will appreciate the clear actionable framework for developing high quality sustainable governance models of their own Hank Zupnick CIO GE Real Estate Dr Selig s book is a well thought out and comprehensive reference guide on the successful governance of IT in context of the larger business It successfully combines practical check lists and governance models with real world insights in an easy to read format The book is organized into logical sections that make it easy to find topics of relevance This book will be useful when setting up a new governance model or challenging and improving what is in place today It is written in a format that allows the reader to stand back from the detail and look at the bigger picture

recognizing that an integrated approach to IT governance is critical to the overall health of a successful business Dr Selig has captured this complex topic in a way that will prove a valuable reference for all levels of Executives and managers that are involved in IT governance Nicholas Willcox Director IT Unilever Americas Dr Selig's blend of executive IT and senior level business experience in major companies combined with many years of teaching experience and research effort have enabled him to create a unique book that blends many different components and perspectives on IT Governance into a single framework Written for senior and aspiring IT and business leaders his book draws upon practical experience research and best practices as well as the collective wisdom of the many senior IT leaders he has interacted with in teaching IT Governance A five star rating James R Shea Director Syracuse University Center for Business Information Technologies Dr Selig has created a veritable IT Governance Encyclopedia for the 21st century IT executive If something isn't covered here you probably don't need to know it Peter Schay Executive VP The Advisory Council

**ASL® 2 - A Pocket Guide** Remko van der Pols, Yvette Backer, 2020-06-10 Note This book is available in several languages Dutch English The Application Services Library ASL is a public domain framework and the standard for application management This pocket guide offers an introduction to the framework ASL 2 an evolutionary update of the ASL framework that was introduced in 2001 and is used by more and more organizations since then This compact book offers a generic introduction and additional background information through a case study This case study offers a historic perspective with examples comparing the past situation for ASL and the present with ASL 2 ASL will offer support to anyone implementing application management Additional support is given by best practices that are published on the website of the ASL BiSL Foundation ASL aligns with other frameworks e.g. BiSL for Business Information Management and ITIL for IT Service Management

**Watts Pocket Handbook** Trevor Rushton, 2025-07-08 This milestone 30th edition of the Watts Pocket Handbook has had a thorough overhaul and renews its commitment to share industry knowledge by providing technical and legal information across a comprehensive spread of property and construction topics The Handbook provides specialist information and guidance on a vast selection of related subjects including Environmental and sustainability issues Contracts and procurement Design and construction Health and safety Regulations and standards Legal issues and insurance Facilities management Materials and defects and Technology innovation and the future Watts Pocket Handbook remains the must have reference book for professionals and students engaged in construction building surveying services engineering architecture project management facilities management quantity surveying property development and much more

**ISO/IEC 20000:2011 - A Pocket Guide** Mart Rovers, 2020-06-10 This Pocket Guide provides a concise explanation of the nature content and aim of ISO/IEC 20000 1 2011 and a short summary of ISO/IEC 20000 2 2012 It brings ISO/IEC 20000 Part 1 and Part 2 within reach of a vast international audience by providing the key elements of this important standard in a short easy to read format it promotes the awareness and the acceptability of ISO/IEC 20000 Part 1 and Part 2 as a valid standard for IT Services organizations it supports ISO/IEC

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