



Material Handling & Storage

A. Scope

This section defines the minimum requirements for material handling and storage on all Port of Seattle construction projects.

B. Purpose

To reduce or eliminate the potential of injury to Contractor employees and visitors performing work on Port of Seattle construction projects.

C. Reference:

WAC 296-155 Part F [Storage, use, and disposal] and Part F-1 [Rigging requirements for material handling].

D. General material storage safety

1. Make sure that all materials stored in tiers are stacked, racked, blocked, interlocked, or otherwise secured to prevent sliding, falling, or collapse.
2. Post conspicuously the maximum safe load limits of floors within buildings and structures, in pounds per square foot, in all storage areas, except for floor or slab on grade. Do not exceed the maximum safe loads.
3. Keep aisles and passageways clear to provide for the free and safe movement of material handling equipment or employees. Keep these areas in good repair.
4. Do not store materials on scaffolds or runways in excess of supplies needed for immediate operations.
5. Use ramps, blocking, or grading when a difference in road or working levels exists to ensure the safe movement of vehicles between the two levels.
6. Do not place materials stored inside buildings under construction within 6 feet of any hoistway or inside floor openings, or within 10 feet of an exterior wall that does not extend above the top of the material stored.
7. Segregate non-compatible materials in storage.
8. Stack bagged materials by stepping back the layers and cross-keying the bags at least every ten bags high.
9. Do not stack bricks more than 7 feet high. When a loose brick stack reaches a height of 4 feet, taper it back 2 inches for every foot of height above the 4-foot level.
 - a. Never stack bricks, for storage purposes, on scaffolds or runways.
 - b. Always stack blocks; do not throw in a loose pile.
10. When stacking masonry blocks higher than 6 feet, taper back the stack one-half block per tier above the 6-foot level.
 - a. When stacking inside a building, distribute the piles to prevent overloading the floor.
 - b. Do not drop or throw blocks from an elevation or deliver blocks through chutes.
11. Do not stack lumber more than 20 feet high; if handling lumber Manually, do not stack more than 16 feet high.
 - a. Remove all nails from used lumber before stacking.
 - b. Stack lumber on level and solidly supported sills, and such that the stack is stable and self-supporting.

Tech Manual Writer

Patricia A. Robinson



Tech Manual Writer:

The Technical Writer's and Editor's Handbook Thomas D. Wetzel, 2010 Do you have a pressing need to know about technical writing but don't know whom to ask or where to look *The Technical Writer's and Editor's Handbook* provides a quick and easy way to answer your questions Author Tom Wetzel draws from actual experiences of a successful technical writing career to explain the differences in various technical writing professions and the practical tools of the working technical writer's trade and their applications Short quickly digestible and illustrated chapters support the development of technical proposals training literature magazine articles technical advertisements and press releases as well as technical manuals and users guides among other technical documentation A practical day to day working tool this guide and reference is an essential for the personal library of all practicing technical writers and other technical professionals including a centsLogisticians a centsTechnicians a centsEngineers a centsManagers a centsStudents **The Tech Writer's Survival**

Guide Janet Van Wicklen, 2009 Presents a comprehensive guide that includes advice on writing editing and researching plus a glossary and solutions to common problems encountered on the job The Complete Guide to Writing & Producing

Technical Manuals Leslie M. Haydon, 1995-06-23 Technical writing as a career technical manuals and handbooks planning a technical manual publishing systems layout and format manual writing style preparing a manual specification front matter and introductory material illustration table preparation operation maintenance and repair instructions illustration parts breakdown appendixes and addenda amending manuals preparing camera ready copy printing and binding the technical editor a technical handbook department appendixes capitalization rules mathematical and scientific terminology using the metric SI system numbers in technical manuals abbreviations footnotes punctuation glossary of technical terms bibliography index *The Technical Writer's Handbook* Matt Young, 1989 This book explains how people can improve their writing style by following a few rules The first part is an introduction which provides simple guidelines for writing and organizing reports of all kinds The second part is presented in dictionary format and covers a wide variety of themes Technical Manual

United States. War Department, 1944 *A Style Manual for Technical Writers and Editors* S. J. Reisman, 1962

Translating Technical Documentation Without Losing Quality Marc Achteleg, 2012 Translating technical documentation such as user manuals online help and other types of user assistance is essentially different from translating other forms of documents If you translate technical documentation in the same way as you translate other texts chances are that your clients mostly technical writers will be quite unhappy with the results For example complex language that makes a novel or sales brochure interesting can be exactly what makes a user manual incomprehensible When translating technical documentation you should understand how your clients have designed their documents for clearness and simplicity Only then can your translation reflect the same principles This book provides you with a compilation of the basic technical writing rules that every technical writer follows When you adhere to the same rules as you translate it's almost guaranteed that both

writers and readers will be happy with the quality of your work Audience Professional translators

Technical Writing For Dummies Sheryl Lindsell-Roberts, 2011-04-27 A complete and friendly guide to technical writing Let's face it a lot of technical documentation reads as if it had been translated into English from Venutian by a native speaker of gibberish Which is annoying for you and expensive for the manufacturer who pays with alienated customers and soaring technical support costs That's why good technical writers are in such big demand worldwide Now Technical Writing For Dummies arms you with the skills you need to cash in on that demand Whether you're contemplating a career as a technical writer or you just got tapped for a technical writing project this friendly guide is your ticket to getting your tech writing skills up to snuff It shows you step by step how to Research and organize information for your documents Plan your project in a technical brief Fine tune and polish your writing Work collaboratively with your reviewers Create great user manuals awesome abstracts and more Write first rate electronic documentation Write computer and Web based training courses Discover how to write energized technical documents that have the impact you want on your readers Wordsmith Sheryl Lindsell Roberts covers all the bases including All about the red hot market for technical writing and how to get work as a technical writer The ABCs of creating a strong technical document including preparing a production schedule brainstorming outlining drafting editing rewriting testing presentation and more Types of technical documents including user manuals abstracts spec sheets evaluation forms and questionnaires executive summaries and presentations Writing for the Internet covers doing research online creating multimedia documents developing computer based training and Web based training and writing online help Combining examples practical advice and priceless insider tips on how to write whiz bang technical documents Technical Writing For Dummies is an indispensable resource for newcomers to technical writing and pros looking for new ideas to advance their careers

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Style Guide (mechanical) for Technical Writers Larry S. Lopez, 1979

Word Processing for Technical Writers Robert Krull, 2019-05-20 Supports the idea of matching the system to the technical writer's needs This book contains numerous questions and answers

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Table of Contents Tech Manual Writer

1. Understanding the eBook Tech Manual Writer
 - The Rise of Digital Reading Tech Manual Writer
 - Advantages of eBooks Over Traditional Books
2. Identifying Tech Manual Writer
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Tech Manual Writer
 - User-Friendly Interface
4. Exploring eBook Recommendations from Tech Manual Writer
 - Personalized Recommendations
 - Tech Manual Writer User Reviews and Ratings

- Tech Manual Writer and Bestseller Lists
- 5. Accessing Tech Manual Writer Free and Paid eBooks
 - Tech Manual Writer Public Domain eBooks
 - Tech Manual Writer eBook Subscription Services
 - Tech Manual Writer Budget-Friendly Options
- 6. Navigating Tech Manual Writer eBook Formats
 - ePub, PDF, MOBI, and More
 - Tech Manual Writer Compatibility with Devices
 - Tech Manual Writer Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Tech Manual Writer
 - Highlighting and Note-Taking Tech Manual Writer
 - Interactive Elements Tech Manual Writer
- 8. Staying Engaged with Tech Manual Writer
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Tech Manual Writer
- 9. Balancing eBooks and Physical Books Tech Manual Writer
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Tech Manual Writer
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Tech Manual Writer
 - Setting Reading Goals Tech Manual Writer
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Tech Manual Writer
 - Fact-Checking eBook Content of Tech Manual Writer
 - Distinguishing Credible Sources

-
13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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