



ABC

CEO,

XXX Company

Dear Boss,

RE: Thank You

Please allow me to express me sincere gratitude to you for extending your helping hand during my time of grief. My Father's recent death has taken a toll on me as I had to care for her during the last 3 months of her life.

Thank you so much for allowing me time off to care for my ailing mother until he passed away. I am so grateful for your kind understanding on my situation and for your trust in me to follow up on my duties and responsibilities whenever I can.

Your kindness and sympathy are very much appreciated. There are no other words to express my sincere and heartfelt thanks for your patience and understanding in this matter.

I am so thankful to have a great boss like you. I shall be forever in your debt.

With sincere thanks,

AAA

# Samples Letters To New Boss

**Wolfgang Guggemos**

A red circular graphic with a gradient, appearing as a semi-circle or a partial circle, located to the right of the author's name.

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retirement prospects in the U S alone This is now also a global problem Many who were anticipating joyous sunset years have suddenly awakened to the dire future they now face Since the job market meltdown triggered in 2001 many have resigned to the idea that the emerging rules for success are beyond them Regroup conquer these rules and learn how to Reinvent yourself and reengage in ways that you thought out of reach Discover your genius and redefine your value proposition Uncover and then vanquish brand new job challenges to vivify your everyday life Make your career immune from economic cycles Find meaning in your work and bring back joy that eluded you Master the art of aligning your purpose with possibilities Retire the word retire from your vocabulary and stop working for a living Eliminate stress from meaningless work Enjoy what you do live even longer and thrive Proven strategies object lessons and handy tools make Rehired a must have playbook for those frustrated with their stalled careers or worried about their future

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