

Recommendation Report

Due: [Insert Date]

Deliverables: [List documents that must be submitted]

Format: [Insert preferred file format for submission]

Submission: [Insert how and where to save file—for example, “On Canvas saved as Lastname_AdjustmentEmail.pdf”]

Value: [Insert point value or weight]

Description and Rationale

A recommendation report is a document that identifies a problem, researches the cause(s) and possible solutions to that problem, and poses recommendations. These kinds of reports are quite common in the workplace, especially if you or your organization works as a consultant.

Becoming familiar with the assembly of a full-scale recommendation report that includes all the front and back matter is an important skill that you will likely utilize throughout your career.

Assignment

For this assignment, you will work in a team to develop a full-scale recommendation report for an organization of your choosing that includes the following components:

- Letter of transmittal
- Cover page
- Table of contents
- List of Figures
- Body content
 - Introduction
 - Research Methods
 - Findings
 - Recommendations
- Schedule of Implementation (if applicable)
- Conclusion
- Appendices

To complete this project, your team will need to first identify an organization with a communication problem. Your task is to identify what the problem is, what is causing the problem, what kinds of research will help you best understand the problem and possible solutions, and what to recommend to the organization based on your research findings.

Format and Length: Because this is a full-scale formal report, which includes front and back matter, the page length will likely exceed ten pages. As is the case with all business communications, the document should be formatted in a professional font with effective margins, single-spaced, no indents, and double-spaced between paragraphs.

Sample Of Recommendation Report

Brendan G. Carr



Sample Of Recommendation Report:

Report and Recommendations to the Secretary, U.S. Department of Health and Human Services United States. Prospective Payment Assessment Commission,1987 **Report and Recommendations to the Congress** United States. Prospective Payment Assessment Commission,1992 **Technical Appendixes to the Report and Recommendations to the Secretary, U.S. Department of Health and Human Services** United States. Prospective Payment Assessment Commission,1987 *Research Involving Human Biological Materials: Report and recommendations of the National Bioethics Advisory Commission* United States. National Bioethics Advisory Commission,1999 **Minutes and Report of Committee Recommendations** ,1992-11-05 Summary Report for SubSea and SubSurface Oil and Dispersant Detection: Sampling and Monitoring ,2010 The purpose of this report is to provide the Federal On Scene Coordinator for the Deepwater Horizon MC252 Spill of National Significance with sufficient information to determine the presense or absence of sub surface oil and dispersants amenable to removal actions under the provisions of the Clean Water Act the Oil Pollution Act of 1990 and the National Oil and Hazardous Substances Pollution Contingency Plan Executive summary **Assessment of the Report of NASA's Planetary Protection Independent Review Board** National Academies of Sciences, Engineering, and Medicine,Division on Engineering and Physical Sciences,Space Studies Board,Committee to Review the Report of the NASA Planetary Protection Independent Review Board,2020-11-19 The goal of planetary protection is to control to the degree possible the biological cross contamination of planetary bodies Guidelines developed by the Committee on Space Research COSPAR are used by all spacefaring nations to guide their preparations for encounters with solar system bodies NASA s Science Mission Directorate has convened the Planetary Protection Independent Review Board PPIRB to consider updating the COSPAR guidelines given the growing interest from commercial and private groups in exploration and utilization of Mars and other bodies in space At the request of NASA this publication reviews the findings of the PPIRB and comments on their consistency with the recommendations of the recent National Academies report Review and Assessment of the Planetary Protection Policy Development Processes Federal Energy Regulatory Commission Reports United States. Federal Energy Regulatory Commission,2006-07 *Behavioral Finance: Beyond The Basics* Itzhak Venezia,Rachel Calipha,2024-10-08 This is the fourth volume of edited books constituting an eclectic collection of papers in behavioral finance based on contributions by participants of Israel Behavior Finance conferences Like its predecessors this book continues to be edited by Professor Itzhak Venezia this book with Dr Rachel Calipha who carefully selected the papers to be included in this volume Behavioral finance has evolved significantly since its inception and chapters in this collection reflect the diverse and dynamic nature of this field They not only build upon the foundational concepts established in the earlier volumes but also explore novel financial products themes and ideas that have gained rapid prominence in recent years From the integration of artificial intelligence into investment decision making processes to the analysis of the alternative meats industry and various other

alternative investment instruments such as NFTs Non Fungible Tokens This collection therefore pushes the boundaries of what is conventionally associated with behavioral finance Hearings, Reports and Prints of the House Committee on the District of Columbia United States. Congress. House. Committee on the District of Columbia,1975 **Technical**

Communication with 2009 MLA and 2010 APA Updates Mike Markel,2010-06-15 Click here to find out more about the 2009 MLA Updates and the 2010 APA Updates Comprehensive and truly accessible Technical Communication guides students through planning drafting and designing the documents that will matter in their professional lives Known for his student friendly voice and eye for technology trends Mike Markel addresses the realities of the digital workplace through fresh samples and cases practical writing advice and a companion Web site TechComm Web that continues to set the standard with content developed and maintained by the author The text is also available in a convenient affordable e book format **Augmented Cognition** Dylan D. Schmorrow,Cali M. Fidopiastis,2021-07-03 This book constitutes the refereed

proceedings of the 15th International Conference on Augmented Cognition AC 2021 held as part of the 23rd International Conference HCI International 2021 held as a virtual event in July 2021 The total of 1276 papers and 241 posters included in the 39 HCII 2021 proceedings volumes was carefully reviewed and selected from 5222 submissions AC 2021 includes a total of 32 papers they were organized in topical sections named BCI and brain activity measurement physiological measuring and human performance modelling human cognition and augmented cognition in complex environments **Emerging**

Infectious Diseases ,2013-07 *Engineering* ,1918 **Reinventing government : status of NPR recommendations at 10 federal agencies : report to congressional requesters** , Technical Writing for Teams Alexander Mamishev,Sean Williams,2011-02-11 A unique integrative team centered approach to writing and formatting technical documents Technical Professionals Do you have difficulty producing high quality documents with multiple contributors when faced with a tight deadline Do you need a process that enables global team members to collaborate online as they produce sophisticated documents Do you prefer the ease of a WYSIWG desktop publishing tool like Microsoft Word rather than more complex software like LaTeX Professors and Graduate Students Do you want to streamline the process of writing multi investigator papers reports proposals and books Do you spend a lot of time formatting documents instead of thinking and writing Do you write research papers in Microsoft Word and then need to convert them to LaTeX for your thesis Do you write research papers in LaTeX and then need to convert them to Microsoft Word when embarking on collaborations with your colleagues from industry Undergraduate Students Do you need to write a research paper and don t know where to start Do you need to collaborate with classmates on a long paper and find yourself lost in organizational details rather than immersed in the content If you answered yes to any of these questions Technical Writing for Teams The STREAM Tools Handbook is for you It provides an easy to learn system that streamlines individual and collaborative writing allowing you and your teams to instantly become more productive and create the highest quality documents in a minimum amount of time Introduced here

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Financial Analysts' Forecasts and Stock Recommendations Sundaresh Ramnath,Steve Rock,Philip B. Shane,2008 Financial Analysts Forecasts and Stock Recommendations reviews research related to the role of financial analysts in the allocation of resources in capital markets The authors provide an organized look at the literature with particular attention to important questions that remain open for further research They focus research related to analysts decision processes and the usefulness of their forecasts and stock recommendations Some of the major surveys were published in the early 1990 s and since then no less than 250 papers related to financial analysts have appeared in the nine major research journals that we used to launch our review of the literature The research has evolved from descriptions of the statistical properties of analysts forecasts to investigations of the incentives and decision processes that give rise to those properties However in spite of this broader focus much of analysts decision processes and the market s mechanism of drawing a useful consensus from the combination of individual analysts decisions remain hidden in a black box What do we know about the relevant valuation metrics and the mechanism by which analysts and investors translate forecasts into present equity values What do we know about the heuristics relied upon by analysts and the market and the appropriateness of their use Financial Analysts Forecasts and Stock Recommendations examines these and other questions and concludes by highlighting area for future research

Preparing Evaluation Reports United States. Office of Education,1970 **Report and Recommendations** Oklahoma. Legislature. State Legislative Council,1947

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