

Unsolicited Proposals

Contracts with Metro Vancouver (MV) generally result from either a formal solicitation process through public advertisement or informal requests by private invitation. This includes contracting for the supply of goods, services and construction as well as other business opportunities.

MV also welcomes thoughtful, non-traditional, value-added ideas in the form of unsolicited proposals. An unsolicited proposal is one that is not the result of either a public advertisement or an informal request by MV.

MV's goals are to:

- encourage innovative and creative business solutions
- ensure the attainment of value for public funds or resources
- provide ways for qualified proponents to have the opportunity to do business with MV and to be treated fairly.

The procedures below will help guide proponents on how to submit such proposals. They also explain what happens to a proposal after MV has received it.

Public Notification

If a proposal is evaluated favourably, prior to a contract award MV will advertise a *Notification of Intent to Contract* primarily on the MV website. It informs all potential contractors that negotiations leading to an award with a named contractor will take place without a competitive process, unless others object.

If the *Notification of Intent to Contract* results in one or more viable objections, MV staff may engage in a competitive process, negotiate with one or more firms concurrently or cancel the entire process.

Procedures

An unsolicited proposal may proceed through the following four stages. At any stage, MV reserves the right to cease its review or consideration of any unsolicited proposal.

Stage 1

Upon receipt of an unsolicited proposal, MV may vet the proposal based on the information received to determine if further investigation is warranted.

Stage 2

If it is determined that the proposal warrants further review, MV may assign staff to investigate.

Stage 3

If the proposal is evaluated favourably, prior to negotiations and award of a contract, MV will advertise a *Notification of Intent to Contract*.

Sample Unsolicited Proposal Letter

RJ Shavelson



Sample Unsolicited Proposal Letter:

The Business Writer's Companion Gerald J. Alred, Charles T. Brusaw, Walter E. Oliu, 2010-12-22 An easy access guide to the most common types of business writing and communication The Business Writer's Companion places writing in real world context with hundreds of business writing topics and more than sixty sample documents Always anticipating the needs of today's business writers the sixth edition includes updated information on the technologies that are integral to workplace writing and offers tips about professionalism **BOOK COVER** So You Want To Be A Government Contractor Michael Erickson, 2012-04-06

Writing that Works with 2009 MLA and 2010 APA Updates Walter E. Oliu, Charles T. Brusaw, Gerald J. Alred, 2010-06-04 Click here to find out more about the 2009 MLA Updates and the 2010 APA Updates Combining clear advice on the writing process and almost 250 model documents from real workplace settings Writing That Works sets the standard for business writing books It reflects today's electronic workflow addresses the most current types of business documents in print and online and provides practical informative guidelines on designing documents considering audience and purpose and using digital technology in the workplace The free companion Web site supports and expands upon the information in every chapter and offers tutorials additional model documents expanded Digital Tips and much more

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Michael G. Moran, Debra Journet, 1985 This sourcebook demonstrates the vigorous work being done in the field of technical and scientific communication Collectively the essays offer researchers a basis from which to begin constructing the theoretical framework necessary for the study of technical communication The book begins with general concerns and progresses to particular applications The chapters comprising Part I outline larger theoretical perspectives from which to examine technical communication humanistic approaches to technical communication the history of technical communication communication theory and technical writing and the teaching of technical writing Part II examines the relationship of technical communication to traditional rhetorical concerns such as invention audience modes of organization and style Specific types of technical communication proposals reports and business correspondence among others are discussed in Part III The use of the computer oral presentations and specialized forms of technical communication are examined in Part IV The appendixes offer guides to textbooks and style manuals and an overview of the technical writing profession Board of Contract Appeals Decisions United States. Armed Services Board of Contract Appeals, 1972 The full texts of Armed Services and other Boards of Contract Appeals decisions on contracts appeals *Space Science & Applications Notice*, 1984

Competition in Contracting Act of 1983 United States. Congress. Senate. Committee on Armed Services, 1983 *A Guide to NASA Policies and Procedures for Grants and Research Contracts* United States. National Aeronautics and Space Administration, 1965 *Proposal Writing* William S. Pfeiffer, 1989 **Children's Writer's & Illustrator's Market 2020** Amy Jones, 2019-12-03 The Most Trusted Guide to the World of Children's Publishing The 32nd edition of Children's Writer's and Illustrator's Market is the definitive and trusted guide for anyone who seeks to write or illustrate for kids and young adults If you're a writer or an illustrator for young readers and your goal is to get published CWIM 2020 is the resource you need In this book you'll find more than 500 listings for children's book markets including publishers literary agents magazines contests and more These listings include a point of contact how to properly submit your work and what categories each market accepts This edition also features Interviews with bestselling authors including Cassandra Clare N K Jemisin Jacqueline Woodson Leigh Bardugo and more Craft articles on topics ranging from P O V mocking up picture books and including diverse characters Business articles on topics such as making the most of your platform tracking submissions and blocking out distractions when you write and much more Writers' & Artists' Yearbook 2026 Bloomsbury Publishing, 2025-07-17 This book is an excellent place to start I love it and hope your copy becomes as dog eared with

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