

Expectations for Short Papers: Leadership & Ethics

Introduction:

The purpose of the introduction is to introduce the reader to the central theme(s) of your paper. An effective introduction goes from general to more specific information regarding the subject(s) you will be covering in your paper. Then, gradually narrowing down the subject to a specific purpose statement. It should be concise, and therefore, the reader should have no doubt as to the topic of your paper. Because this is a short paper, the introduction must be no more than one to two paragraphs in length. (1 to 2-paragraph maximum) Note: If you do write one paragraph for your introduction, make sure it is thorough.

Tips for the Introduction Section:

- Keep it general. In other words, save the specific analysis of the information you will be discussing, for the actual analysis section. Remember, the introduction provides a broad overview of what will be discussed.
- Please do not use direct quotes in the introduction. All concepts or theories should be paraphrased, this helps to create a stronger introduction written by you, versus taking information verbatim.
- Make sure whatever you write in your introduction is elaborated on in the analysis section of your paper. Everything needs to connect.

Purpose Statement:

After the introduction, you would then gradually narrow down the focus to a specific purpose statement. A purpose statement, is essentially just like a thesis statement, except more specific and direct. It provides the paper with a clear scope, direction and purpose. The purpose statement should be concise, and therefore, the reader should have no doubt as to the topic of

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