EXPERIENCE BUILDING MAINTENANCE WORKER Dallas, TX

12/2016 - present

- Makes adjustments and minor repairs to heating, cooling, ventilating, plumbing and electrical systems.
- · Performs other duties as assigned
- Environmental and Safety Adheres to all company environmental policies and practices, utilizes safe work practices including but not limited to lockout/tagout program and hot work permit program to protect personnel and equipment. Maintains safe and clean work area by employing good housekeeping practices (putting away supplies, tools, etc., and cleaning up when work is done)
- Monitors building security and safety by locking doors after operating hours and checking electrical appliance use
- Provides quality service with attention to detail
- Performs minor repairs to doors, fixtures and furniture
- Shipping/Receiving—Operates lift trucks and other material handling equipment to ship/receive items. delivered to plant. Packs items for shipment and prepares bills of lading. Checks received items against packing slip, and submits paperwork on a timely basis

BUILDING MAINTENANCE WORKER

Boston, NIA 08/2010 - 07/2016

- Building Maintenance Records Utilizes maintenance records (railcar logs, equipment logs, etc.) to keep information useful and timely. Accurately maintains newsprint inventory records
- Operations Improvement Improves productivity and quality of product by proactively observing equipment for problems and seeking creative solutions. Listens to and seeks input from customers (mailroom, pressroom and other personnel) in a coordinated effort to continuously improve upon the production quality score
- Building Maintenance—Maintains batteries on electric lift trucks. Checks and fills out forklift safety checklist on a daily basis for all lifts operated. Performs repair/preventative maintenance/cleaning of building and building equipment including, but not limited to, rail dock, HVAC, forklifts and lighting
- Performs other job-related duties as assigned
- Removes snow from sidewalks, driveways and parking areas; applies snow-melting chemicals
- Monitors contract cleaning crew's work
- Performs a variety of preventive maintenance routines on equipment, building components, and facilities

EDUCATION UNIVERSITY OF CALIFORNIA, LOS ANGELES Bachelor's Degree in Accuracy

SKILLS

- Keep tools and equipment in good condition
- Proper and applicable safety practices, procedures and regulations
- Federal, State, Local and County applicable laws, rules, regulations and guidelines
- Applicable safety practices and regulations
- Able to carry up to 50 pounds for long distances
- Available for overtime.
- Remodels building and facilities. May build cabinets and shelves
- Perform miscellaneous locksmith duties including key cutting and lock repair
- Keep simple records and reports of installations, repairs, and maintenance; complete daily recap of costs and materials for daily projects
- Clean and organize shops, vehicles, and equipment

Resume For Building Maintenance Worker

United States. Congress. House.
Committee on Education and Labor.
Subcommittee on Elementary,
Secondary, and Vocational Education

Resume For Building Maintenance Worker:

Step-by-Step Resumes For All Construction Trades Laborer and Contractor Positions Evelyn U.

Salvador, 2020-05-15 Book Delisted Real-resumes for Construction Jobs Anne McKinney, 2002 Title shows resumes and cover letters of people seeking employment in the construction industry Job hunting techniques are explained in step by step fashion in order to benefit those seeking construction work Because the construction industry tends to be cyclical a helpful section is included which describes how to transfer construction industry experience to other fields and industries The book s main contents are the resumes and cover letters of construction industry professionals Included are resumes of project manager carpenter foreman safety manager electrician brick mason engineering manager real estate agent plumber job planner sander flooring installer interior designer independent contractor and many others **Career For Dummies** Three eBook Bundle: Job Interviews For Dummies, Resumes For Dummies, Cover Letters For Dummies Joyce Lain Kennedy, 2013-01-02 Three complete ebooks for one low price Created and compiled by the publisher this career bundle brings together three of the bestselling For Dummies career titles in one e only bundle With this special bundle you ll get the complete text of the following titles Resumes For Dummies 6th Edition Write a winning resume and land that job interview Is your job search stalling out after you submit a resume but before you re offered an interview With a recession that has caused widespread unemployment having a winning resume is vital to securing an interview and it demands a fresh look at how you write your resumes and market yourself Whether you re entering the job market for the first time looking for a new job after a lay off or changing careers Resumes For Dummies shows you the ropes and rules for a new era in recruiting and job searching Job Interviews For Dummies 4th Edition Does the thought of interviewing for a new job send shivers down your spine It doesn t have to Whether you re searching for your first job changing careers or looking for advancement in your current line of work Job Interviews For Dummies shows you how to use your skills and experiences to your advantage and land that job Following a half decade characterized by an explosion of economic crises global expansion and technological innovation in the job market today s job seekers vie for employment in a tough era of new realities where few have gone before In addition to covering how to prepare for an interview this updated edition explores the new realities of the job market with scenarios that you can expect to encounter an updated sample question and answer section coverage of how you can harness social media in your job search information on preparing for a Web based interview and the best ways to keep your credibility when applying for several jobs at once Cover Letters For Dummies 3rd Edition Cover letters are alive and sell When they re written right that is To stand out in today s sea of qualified job seekers learn to craft riveting new breeds of cover letters create vibrant images online and discover sensational self marketing documents you never imagined This completely revised and updated 3rd Edition of Cover Letters For Dummies brings you all this plus over 200 great new samples by 62 successful professional cover letter resume writers You ve probably suspected that passive and sleepy cover

letters merely hugging resumes won t get you where you want to go Especially in a shaky job market Industrial 7001 Resumes-Plus Second Edition **Employment Information Bulletin** United States Employment Service, 1925 Ferris E. Merhish, 2010 In this second chronicle about Deborah she faces an enemy whose sole purpose is to kill every human being in the universe The location of the enemy's home planets is unknown. This enemy has unlimited ships and no concern about the high losses to their personnel The initial evaluation is that the enemy may not even be human They are given the name Grays A creature like the Grays seems rather harmless compared to what fiction shows you The Grays went unchallenged only because they looked so weak and fragile No one saw them as a serious threat I can only think of the army ants on the march No one takes an ant seriously however an army of ants will devastate an area and kill every living creature The Grays are the same type of threat to mankind As the Grays are building up their fleets and personnel Deborah desperately searches the known universe for additional personnel in this search she even goes to primitive nations The United States strips its military forces to provide as many personnel as possible Despite this effort there are still not enough personnel Deborah s scientists are working around the clock to not only upgrade her weapons but also provide her with new types of weapons Ramah and the United States are making a maximum effort to prepare for the upcoming battle with the Grays In this battle either the humans or the Grays will become extinct Real-resumes for Auto Industry Jobs-- Anne McKinney, 2003 Whether the reader wants to stay in the auto industry or transition into another field this book will help This book shows samples of resumes and cover letters than have worked for real people This title will be a valuable resource to auto industry professionals who seek technical management or sales positions Entering a new field can be difficult so newcomers to the field will learn how to show off their potential and skills to best advantage Auto industry professionals often change fields too and the book includes resumes of individuals who have successfully transitioned into other areas A bonus of this book is that it includes samples of paperwork involved in getting federal government jobs specialized resumes and the federal resumix as well as the write ups for the Knowledge Skills and Abilities KSAs which are often required for government positions This book will show auto industry professionals how to maximize their career potential get federal positions and change fields if they want to The 26th title in PREP s Real Resumes Series **Industrial Employment** Information Bulletin, 1926 Resumes For Dummies Joyce Lain Kennedy, 2007-02-26 Is your job search stalling out after you submit a resume but before you re offered an interview With reinvented recruiting technology unmanageable millions of resumes choking employer databases and government mandates in the name of diversity a gigantic change has occurred in the recruiting world over the past several years and it demands a fresh look at how you write and market your resumes Whether you re entering the job market for the first time changing jobs or changing careers Resumes for Dummies 5th Edition will show you the ropes and rules for a new era in recruiting and job finding With 85% new content added since the previous edition this up to date guide gives you the very latest strategies on how to create and more importantly distribute

your resume in today's new job search environment You ll learn Why most generic online resumes fail How to customize resumes for each job opening New quick ways to find the right jobs How to use meta search engines to your advantage Why both digital and print versions of resumes are still needed How to use resumes interactively The resume basics that still knock em dead How to create resumes for your life s changing phases What to do after you send them your resume With a wealth of sample resumes organized by industry and career field experience level and age and special circumstances along with tips on choosing professional resume help and other valuable resources Resumes for Dummies 5th Edition will help you get noticed in a universe saturated with billions of resumes and more on the way **Knock 'em Dead Resumes** Martin Yate.2016-11-04 A killer resume gets more job interviews Ten Steps to a Federal Job Kathryn K. Troutman, 2002 Identify the federal job titles that match your skills Hearings on the President's Youth Education and Employment Initiative United States. Congress. House. Committee on Education and Labor. Subcommittee on Elementary, Secondary, and Vocational Education, 1980 Classified Index of National Labor Relations Board Decisions and Related Court Decisions Decisions and Orders of the National Labor Relations Board United States. National Labor Relations .2003 Board.2011-06 Interstate Commerce Commission Reports United States. Interstate Commerce Commission, 1990

Computerworld,1993-12-20 For more than 40 years Computerworld has been the leading source of technology news and information for IT influencers worldwide Computerworld's award winning Web site Computerworld com twice monthly publication focused conference series and custom research form the hub of the world's largest global IT media network

Resumes that Get Jobs Jean Reed, Resume Service, 1986 Ideal for all types of job hunters at every stage of their careers this classic guide provides sample resumes for hundreds of different kinds of jobs expert advice on online resumes and models for all of the most popular fields including computers health and office professionals **Resources in Education** Catering Industry Employee ,1913 H. B.'s Big Heist Joseph D Medwar,2013-01-11 JACK LAFOOT ,1991-04 CONTINUES HIS LIFE ADVENTURES WITH SHELLY STRAIGHT HIS SIGNIFICANT OTHER The Number One priority was to prepare for their wedding in October Besides the wedding Shelly graduates college in May from Jem City University After the ceremony that night Jack and Emily Shelly's mother conjure up a huge surprise party with all her friends and family at their favorite nightspot Shelly was quite surprised and overwhelmed Jack lives for his job in the EMS with Mike his EMT Ambulance partner They became a well oiled machine saving lives some heroic and other times just another day in the EMS Meanwhile gangs from the Jem City projects act up causing major disturbances around the city Brutal games on the basketball courts for money and power take place A particular gang led by a notorious leader went to extremes for cold hard cash Their hardcore robberies and murders brought in the Jem City Police Homicide Detectives Dan Demarco and Brian Leman They conduct investigations and collect their evidence to fit together the puzzle pieces to apprehend the felons The duo was hot on the gang s tail One thing led to another as the evil gang hook up with a much stronger more experienced

group specializing in complicated heists and prostitution Strategically they plan a major robbery in a bank downtown It was the perfect heist and they would make millions if they pulled it off Unfortunately one day Jack and Shelly while out doing last minute errands for their wedding somehow step into a major crime in progress Will they live to see tomorrow The book will thrill you to the end as chapter after chapter climax to the final conclusion The Author Joseph D Medwar writes another crime thriller Jack Lafoot Adventure story called H B s Big Heist **The Job Doesn't Exist You're Hired** Robert J. Glogowski, 2008-10-31 What happens when someone accepts a job position according to an interview and the job description but it turns out not to be what the company advertized What if your new supervisor instructed that the work he assigned was to be done only according to his methods which violate Occupational Saftey and Health Standards What would you do if the supervisor harasses you for using saftey gear What if your supervisor gave other employees your paycheck stub for their review Defamation and Gossip in the Workplace Bad Attitude in the Workplace Depravation of Character Wrongful Termination Discrimination Should violations against empoyees like these be pursued

Unveiling the Magic of Words: A Review of "Resume For Building Maintenance Worker"

In some sort of defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their capability to kindle emotions, provoke contemplation, and ignite transformative change is actually awe-inspiring. Enter the realm of "**Resume For Building Maintenance Worker**," a mesmerizing literary masterpiece penned with a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve to the book is central themes, examine its distinctive writing style, and assess its profound effect on the souls of its readers.

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Table of Contents Resume For Building Maintenance Worker

- 1. Understanding the eBook Resume For Building Maintenance Worker
 - The Rise of Digital Reading Resume For Building Maintenance Worker
 - Advantages of eBooks Over Traditional Books
- 2. Identifying Resume For Building Maintenance Worker
 - Exploring Different Genres
 - o Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Resume For Building Maintenance Worker
 - User-Friendly Interface
- 4. Exploring eBook Recommendations from Resume For Building Maintenance Worker
 - Personalized Recommendations
 - Resume For Building Maintenance Worker User Reviews and Ratings

- Resume For Building Maintenance Worker and Bestseller Lists
- 5. Accessing Resume For Building Maintenance Worker Free and Paid eBooks
 - Resume For Building Maintenance Worker Public Domain eBooks
 - Resume For Building Maintenance Worker eBook Subscription Services
 - Resume For Building Maintenance Worker Budget-Friendly Options
- 6. Navigating Resume For Building Maintenance Worker eBook Formats
 - o ePub, PDF, MOBI, and More
 - Resume For Building Maintenance Worker Compatibility with Devices
 - Resume For Building Maintenance Worker Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Resume For Building Maintenance Worker
 - Highlighting and Note-Taking Resume For Building Maintenance Worker
 - Interactive Elements Resume For Building Maintenance Worker
- 8. Staying Engaged with Resume For Building Maintenance Worker
 - o Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Resume For Building Maintenance Worker
- 9. Balancing eBooks and Physical Books Resume For Building Maintenance Worker
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Resume For Building Maintenance Worker
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Resume For Building Maintenance Worker
 - Setting Reading Goals Resume For Building Maintenance Worker
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Resume For Building Maintenance Worker
 - Fact-Checking eBook Content of Resume For Building Maintenance Worker
 - Distinguishing Credible Sources

- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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