
“Engineering an Effective Team” – Instructor’s Guide

Overview

“Engineering an Effective Team” training video and supplemental materials were designed to help undergraduate engineers learn effective strategies for group projects and participating on a project team.

Objectives

Students will learn effective, evidence-based strategies for:

- Team formation and contracting
- Team planning and goals
- Agenda creation and meeting facilitation
- Mid-point check-ins
- Effective team communication
- Handling interpersonal conflict
- Creating shared mental models
- Transfer of learning

Materials

Instructors will have the following supplemental learning materials to accompany the 13-minute instructional video.

1. Training video
2. Instructor Facilitation Guide
3. Student Workbook:
 - ✓ Key points handout
 - ✓ Film quiz
 - ✓ Goal setting guide
 - ✓ The 3 Critical Check-ins
 - ✓ Team contract template
 - ✓ Agenda template
 - ✓ Conflict resolution guide

Film: 13 minutes 24 seconds

Workshop Facilitation (including film):

55 minutes total

Facilitation Guide

1. Introduce project – specific to your course (10 min)
2. Present video (15 min)
3. Discuss key points sheet (5 min)
4. Administer film quiz in teams – review as a class (5 min)
5. Discuss team goal setting (5 min)
6. Discuss and assign team contract template (5 min)
7. Discuss agenda template (5 min)
8. Discuss conflict resolution guide (5 min)

Contact Information:

S.Mow.Enterprises@gmail.com
(631)-816-3514

Film Link:

https://www.youtube.com/watch?v=JkWiKstU1_s

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Instructor's Guide for Basic Military Preservation and Packing United States. Department of the Army, 1977 *Instructor's Guide for Packaging and Packing Operations*, 1965

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