#### Service Introduction Letter

Louie Strong
Ultra Corporation
20 July 2005
Mr. Steven Clark
Marketing Head,
SP Corporation
East Streer
California,
Dear Mr. Clark

First of all I would like to sincerely thank you for doing business to us for quite a long time. It is great priviledge for us to have a business in your company. Since our company is working with you, our sales in water filter are increasing from time to time.

To return back the favor we have thought of giving your company a good service for the repair and maintenance of our water filter. This is a formal agreement for a 5 years free service to all your clients who purchased our product in your company.

It would be a great honor for us to have a chance to talk to you regarding this matter at your most convenient time. Please feel free to contact me at my office for the schedule you want to have. We are greatful to be of service to you.

Respectfully yours,

Louie Strong,

General Manager.

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**CL Gary** 

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