

Sample Letter of Recommendation

Jan Cole,
Senior Accountant,
Influx Financial Services.,
2422 Pearl Street,
Sacramento, CA 95814.

Date: May 22, 2005.

Mr. Luke Smith,
HR Head,
Alpha Financial Firm,
4777 Valley Drive,
Eagleview, PA 19403.

Dear Mr. Smith,

John worked under my supervision as an account assistant from Feb. 01, 1999, until Feb. 29, 2004. His responsibilities included conducting ledger and journal entries, fact checking, and assisting in administrative jobs and other clerical duties. During the course of his employment, John proved himself to be an able employee. He is hard working and a brilliant accountant.

I was quite impressed by John's ability to complete all work assignments on time. His accounts were always thorough and comprehensive, and his fact checking always accurate. We sometimes allow our account assistants to do some auditing, but John's talent prompted us to assign him some major client auditing. His bookkeeping is clear, concise, and evocative.

Overall, John is a very meticulous and able employee. I certainly believe he will be a wonderful auditor someday. I feel bad that he is not an employee of Influx Financial Services anymore. I strongly recommend John for any mid-level accounts position in financial consultancies.

Regards,

Jan Cole,
Senior Accountant,
Influx Financial Services.

Sample Reference Letter For Accountant

**National association of certified public
accountants**



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The Accountant, 1926 **The C.P.A. Bulletin** National association of certified public accountants, 1928 The Ultimate Accountants' Reference Steven M. Bragg, 2006-08-28 The Ultimate Accountants Reference Including GAAP IRS SEC Regulations Leases and More Second Edition updates you on the latest accounting regulations for all aspects of the financial statements accounting management reports and management of the accounting department including best practices control systems and the fast close This is the perfect daily answer book for the practicing accountant The Ultimate Accountants' Reference Including GAAP, IRS & SEC Regulations, Leases, and More Steven M. Bragg, 2005-01-07 The perfect daily answer book for the practicing accountant The Ultimate Accountants Reference offers a single source tool of best practices and control systems related to accounting regulations for all aspects of financial statements accounting management reports and management of the accounting department In addition you ll gain insight into financing options pension plans risk management mergers and acquisitions and taxation topics Order your copy today **Writing for Accountants** Aletha Hendrickson, 1993 **How to Write Successful Letters of Recommendation** Kimberly Sarmiento, 2014-12-22 Letters of recommendation are a part of every standard school or job application As an employer professor colleague peer or friend chances are that at one point or another you will be asked to put a person on paper and every word counts How to Write Successful Letters of Recommendation is your one stop source for painting the perfect picture in just one short letter You will learn everything you need to know about writing the perfect letter of recommendation that will get your friend colleague or student accepted or hired The most effective letters of recommendation are accurate succinct descriptive and powerful and include realistic evaluations of performance and capability With ideas about how to start your letter and topics to include this complete guide will teach you how to do just that as you construct the perfect letter from start to finish Outlined in ten easy steps this complete guide gives you the tools you need to write reference letters that your employees colleagues students and friends will appreciate This book is filled with tips and tricks for personalizing the letter and making your friend student employee or coworker shine With a word bank of powerful phrases and descriptive words you ll have everything you need to make your letter stand out at your fingertips Sample letters of recommendation are also included along with explanations of why each one is effective and tips for replicating these letters in just minutes You will learn about the different types of recommendation letters from employment to academic to volunteer and how to direct your letter to the appropriate audience You ll even learn what to do if someone you haven t worked with closely asks you to be a reference or how to deal with being asked for hundreds of recommendations at once This exhaustively researched book will even teach you how to politely avoid writing letters for those people you aren t quite comfortable recommending The Companion CD ROM is filled with templates examples word banks and worksheets so that you can easily learn to verify experience confirm competence build credibility and bolster confidence with just a simple letter A recommendation is more than just a letter it s often make or break in a

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WRITING COURSE ARUN SAGAR 'ANAND', 2015-01-06. A 30 day course to write simple, sharp and attractive letters for all occasions. This book is a compilation in simple and practical manner of all letters a person may use to express his views, idea, opinion on all occasions such as personal, social and business. The course is intended to be completed within 30 days. The book comes along with a CD that contains the English translation of all Hindi letters included in the book. The book contains sample of informal letters, personal letters and letters to family, friends and relatives etc. and formal ones addressed to government, non-government, business, editors etc. This book will be found quite useful in writing quality and impressive letters in every field.

American Accountant, 1929. Oswaal CBSE Class 12th 20 Combined Sample Question Papers Commerce Stream (Accountancy, Business Studies, Economics, Mathematics, English Core) and 10 Previous Years' Solved Papers, Yearwise (2013-2023) (Set of 2 Books) For 2024 Board Exams. Oswaal Editorial Board, 2023-10-28. Description of the Product: Comprehensive Coverage. Covers all Major subjects. Concise, Crisp with Mind Maps, Revision Notes, Curriculum Alignment. 4-5 sets of Sample Papers to stimulate exam pattern format. 100% Updated with the Latest CBSE Board Paper 2023. Valuable Exam Insights with Out of Syllabus Questions highlighted. 100% Exam readiness with Commonly Made Errors and Answering Tips. Concept Clarity with Topper's and Board Marking Scheme Answers. **Successful Job Search**

Strategies for the Disabled Jeffrey G. Allen, 1994-01-26. The passage of The Americans with Disabilities Act (ADA) opened new doors of employment opportunities for millions of Americans. Disabled Americans no longer have to settle for whatever jobs they can get but can now compete fairly for the jobs they want and are qualified to do. In this important new book, job search guru Jeff Allen shows disabled job hunters the ropes from both the legal and career path points of view. Whether you're entering the job market for the first time or you're ready for a change of careers, this book can empower you with all the confidence and job search skills you need to land the job you deserve. Explains in detail your legal rights under ADA. Includes 50 mini legal cases and real life scenarios. Offers expert practical advice on how to land a job including writing resumes and surviving interviews. Coaches you on how to overcome negative perceptions and how to sell yourself to an employer.

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