

BOARD MEETING AGENDA TEMPLATE

NU Club of _____
Date _____

Attendees: (list names)

Opening Business

- Introductions
- Approval of minutes

Reports

- President
- Treasurer
 - Current balance in account(s) = ____
- Membership
 - Current Membership = ____
 - Membership promotion plans
- Communications
 - Current Communications Needs
 - Email newsletter dates
 - Social media updates
- Recent Grad Chair
- Career/Networking Chair
- NAA Regional Director

Items for Discussion

- Club Presidents' Notes update from the NAA
- Leadership Symposium
- Other

Review of Events Held Since Last Meeting

- Event #1
- Event #2

Overview of Upcoming Events

- Event #1
- Planning for next 6 months

Other Business

- Upcoming Board Meetings – dates, time, location

Action Items/Next Steps

- List items to be completed or in progress by next meeting, list owner

Sample Board Meeting Agenda Template

Judd E. Hollander



Sample Board Meeting Agenda Template:

Decoding **Sample Board Meeting Agenda Template**: Revealing the Captivating Potential of Verbal Expression

In an era characterized by interconnectedness and an insatiable thirst for knowledge, the captivating potential of verbal expression has emerged as a formidable force. Its power to evoke sentiments, stimulate introspection, and incite profound transformations is genuinely awe-inspiring. Within the pages of "**Sample Board Meeting Agenda Template**," a mesmerizing literary creation penned by a celebrated wordsmith, readers set about an enlightening odyssey, unraveling the intricate significance of language and its enduring affect our lives. In this appraisal, we shall explore the book's central themes, evaluate its distinctive writing style, and gauge its pervasive influence on the hearts and minds of its readership.

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