

## **Chapter 1 Receiving and Verifying Medication Orders**

### **Medication Order (Retail)**

- + Usually includes pre-printed information.
- + Written information MUST BE IN INK
- + Information requirements on Prescription
  - ▲ Patient's full name
  - ▲ Date of Issue
    - Prescriptions are valid for 1 year since date of issue
    - Schedule II drugs prescriptions are valid for 6 months or less
    - **Schedule II drugs must be filled within 3 days of prescribing**
  - ▲ Name and Title of prescriber
    - Acceptable Prescribers: MD, DO, OD, DDS, DVM, PA, Nurse Practitioner.
  - ▲ DEA number (for controlled substances)
  - ▲ Name of Drug prescribed
  - ▲ Strength (usually in mg or ml) and dosage form
  - ▲ Quantity of drug being dispensed
  - ▲ Instructions for Dosage (SIG) (**Study Symbols, Abbreviations, and Shorthand on website**)
  - ▲ (Optional) Instructions for labeling
  - ▲ Signature of prescriber in INK (NO STAMPS)
  - ▲ Authorization for generic substitute or Dispense as Written (DAW)
  - ▲ Refill information
  - ▲ (Rare) Preparation Instructions
  - ▲ **SCHEDULE II Drug patient information requirements:**
    - **Address and Phone #**
    - **Age/DOB**
    - **Allergies and concurrent meds**
    - **Insurance coverage (self-pay/copay/etc...)**
- + Verification of DEA number:
  - ▲ A/B/C/D/Etc assigned to MD,DO,DDS,OD
  - ▲ M assigned to midlevel practitioners (PA, Nurse Practitioner)
  - ▲ T assigned to trainee
  - ▲ The second letter is the first letter of the prescriber's last name.
  - ▲ (sum of odd-numbered digits) + 2(sum of even-numbered digits) = (last number should match the 7<sup>th</sup> number of DEA number)
- + Refill Requests
  - ▲ Drugs other than schedule II drugs can be refilled over the phone
  - ▲ Schedule III-IV have specific refill spacings
  - ▲ Schedule II drugs don't allow refills.
- + Prescriptions for Schedule II drugs
  - ▲ Triplicate forms (DEA, Prescriber, Pharmacy) (**STUDY FORMS ON WEBSITE**)
  - ▲ Prescription may not have errors or write overs
- + DON'Ts
  - ▲ No refill authorizations without prescription

# Pharmacy Technician Study Guide

**Sacha Koborsi-Tadros**



## **Pharmacy Technician Study Guide:**

**PTCB Exam Study Guide** Michael R Simmons, Feeling overwhelmed by the PTCB exam You re not alone Studying for the Pharmacy Technician Certification Exam can feel like a daunting challenge With so much information to cover and limited time to prepare it s easy to feel lost But what if you had a structured easy to follow system that helps you study smarter not harder This comprehensive study guide is designed to streamline your preparation ensuring you focus on what truly matters Whether you have months to prepare or just a few weeks this book provides a step by step roadmap to mastering key concepts and boosting your confidence before test day What You ll Get in This PTCB Exam Guide Complete Coverage of Exam Topics Organized into 10 essential modules covering everything from pharmacology and federal regulations to sterile compounding pharmacy calculations and medication safety Five Full Length Practice Tests 90 questions each 450 total to simulate real exam conditions and help you build test taking confidence Five Section Wise Practice Tests A total of 300 questions including 50 dedicated pharmacy math questions ensuring mastery of fundamental concepts 200 Printable Flashcards Reinforce key terms drug classifications and essential pharmacy concepts for fast recall Detailed Answer Explanations Understand not just what the correct answers are but why they are correct Proven Test Taking Strategies Learn time management techniques question answering tactics and methods to minimize test anxiety Your Step by Step Path to Success Master Core Concepts Each module provides clear explanations real world examples and simplified breakdowns of complex topics Practice Like a Pro Apply your knowledge with targeted Q A sessions that mirror the actual exam format Simulate Exam Day Take full length practice tests under timed conditions to build endurance and reduce stress Review and Reinforce Use answer explanations and flashcards to pinpoint weak areas and boost retention Pass Your PTCB Exam with Confidence Don t waste time on outdated or overwhelming materials This expertly crafted guide delivers everything you need to ace the exam on your first try without the guesswork Get your copy today and take the first step toward your pharmacy technician career

*Ptcb Exam Study Guide* Ptce Exam Study Guide Team, 2017-05-27 PTCB Exam Study Guide Test Prep Book Practice Test Questions for the Pharmacy Technician Certification Examination PTCE Developed for test takers trying to achieve a passing score on the Pharmacy Technician Certification Exam PTCE this comprehensive study guide includes Quick Overview Test Taking Strategies Introduction to the PTCB Pharmacology for Technicians Pharmacy Law and Regulations Sterile Non Sterile Compounding Medication Safety Pharmacy Quality Assurance Medication Order Entry and Fill Process Pharmacy Inventory Management Pharmacy Billing and Reimbursement Information System Usage and Application Practice Questions Detailed Answer Explanations Each section of the test has a comprehensive review that goes into detail to cover all of the content likely to appear on the Pharmacy Technician Certification Exam PTCE The practice test questions are each followed by detailed answer explanations If you miss a question it s important that you are able to understand the nature of your mistake and how to avoid making it again in the future The answer explanations will

help you to learn from your mistakes and overcome them Understanding the latest test taking strategies is essential to preparing you for what you will expect on the exam A test taker has to not only understand the material that is being covered on the test but also must be familiar with the strategies that are necessary to properly utilize the time provided and get through the test without making any avoidable errors Anyone planning to take the Pharmacy Technician Certification Exam PTCB should take advantage of the review material practice test questions and test taking strategies contained in this study guide

*PTCB Exam Simplified* David a. Heckman Pharmd, 2019-12-17 Preparing for the Pharmacy Technician Certification Exam can be difficult One look at the PTCB exam content outline leaves many potential test takers feeling overwhelmed It s no wonder The items on the outline might appear broad and non specific whether you re a seasoned veteran or someone new to the field That s where this book comes in This pharmacist authored study guide was carefully crafted to deliver the most relevant information in a way that is practical and easy to understand Take a look at some of its key features Up to Date for the New PTCB Exam Content Outline Effective January 1 2020 Top 200 Drugs Top 50 OTC Drugs and Top 30 Herbal Supplements The Secret to Solving Nearly Any Pharmacy Math Problem The Step by Step Guide for Interpreting Prescription Signs Pharmacy Law Highlights from the Author of Pharmacy Law Simplified Tables Charts and Illustrations to Facilitate Quick Learning Full Length Practice Exam with Detailed Answer Key It s no secret The new PTCB exam content outline has generated uncertainty among test takers Are you looking for a way to minimize uncertainty reduce stress and approach the PTCB exam with confidence Then look no further PTCB Exam Simplified contains information you will see on the exam and we can prove it Just compare the table of contents to the current PTCB exam content outline

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Compounding Pharmaceuticals Pharmacy Math Practice Test and also includes ONE FULL practice test so that you will be ready on test day      **Pharmacy Technician Exam Review Guide** Judith L. Neville, 2013 Pharmacy Technician Exam Review Guide provides exam preparation help for pharmacy technician candidates preparing to sit for the Pharmacy Technician Certification Exam PTCE This book is designed to equip candidates with excellent study tools that are intended to review the required level of information to prepare the candidate for the examination by focusing on the key topic areas

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*PTCB Exam Simplified* David Heckman, 2016-01-01 Further refined revised and expanded the 3rd edition of PTCB Exam Simplified is simpler better and more up to date than ever before Our study guide covers each of the nine knowledge domains that form today's PTCB exam Take action and start preparing with PTCB Exam Simplified *PTCE - Pharmacy Technician Certification Exam Flashcard Ed. Book + Online 3rd. Edition* Della Ata Khoury, 2021-09-08 REA's PTCE Pharmacy Technician Certification Exam Flashcard Book Third Edition Raise your score with over 500 must study PTCE test questions Plus sterile compounding CSPT exam practice Fully updated with the latest test changes REA's PTCE flashcard book is designed to help PTCE candidates check their test readiness before taking the Pharmacy Technician Certification Exam Unlike most flashcards that come in a box our cards are bound in an easy to use organized book that makes it convenient to

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## **Pharmacy Technician Study Guide Introduction**

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