

Accounting Definition

The American Institute of Certified Public Accountants (AICPA) defines accounting as:

"the art of recording, classifying, and summarizing in a significant manner and in terms of money, transactions and events which are, in part at least of financial character, and interpreting the results thereof."

Though I am not a fan of technical definitions, I believe that studying the statement above will give us a better understanding of accounting.

1. Accounting is considered an art

- Accounting is considered an art because it requires the use of skills and creative judgment. One has to be trained in this discipline to be able to perform accounting functions well.

"Accounting is also considered a science because it is a body of knowledge. However, accounting is not an exact science since the rules and principles are constantly changing (improved)."

2. Accounting involves interconnected "phases"

- Recording pertains to writing down or keeping records of business transactions. Classifying involves grouping similar items that have been recorded. Once they are classified, information is summarized into reports which we call financial statements.

3. Concerned with transactions and events having financial character

For example, hiring an additional employee is qualitative information with no financial character. Hence, it is not recorded. However, the payment of salaries, acquisition of an office building, sale of goods, etc. are recorded because they involve financial value.

4. Business transactions are expressed in terms of money

- They are assigned amounts when processed in an accounting system. Using one of the examples above, it is not enough to record that the company paid salaries for April. It must include monetary figures – say for example, \$20,000 salaries expense.

5. Interpreting the results

- Interpreting results is part of the phases of accounting. Information is useless if they cannot be interpreted and understood. The amounts, figures, and other data in the financial reports have meanings that are useful to the users.

The three major elements of accounting are:

Assets, Liabilities, and Capital.

What is an Account?

- The term "account" is used often in this tutorial. Thus, we need to understand what it is before we proceed. In accounting, an account is a descriptive storage unit used

to collect and store information of similar nature.

For example, "Cash".

- Cash is an account that stores all transactions that involve cash receipts and cash payments. All cash receipts are recorded as increases in "Cash" and all payments are recorded as deductions in the same account.
- Another example, "Building". Suppose a company acquires a building and pays in cash. That transaction would be recorded in the "Building" account for the acquisition of the building and a reduction in the "Cash" account for the payment made.

ASSETS

1. Assets

- refers to resources owned and controlled by the entity as a result of past transactions and events, from which future economic benefits are expected to flow to the entity.
- In simple terms, assets are properties or rights owned by the business. They may be classified as current or non-current.

A. Current assets

- Assets are considered current if they are held for the purpose of being traded, expected to be realized or consumed within twelve months after the end of the period or its normal operating cycle (whichever is longer), or if it is cash.

Examples of current asset accounts are:

a. Cash and Cash Equivalents

- bills, coins, funds for current purposes, checks, cash in bank, etc.

b. Receivables – Accounts Receivable

(receivable from customers), Notes Receivable (receivables supported by promissory notes), Rent Receivable, Interest Receivable, Due from Employees (or Advances to Employees), and other claims

Allowance for Doubtful Accounts – This is a valuation account which shows the estimated uncollectible amount of accounts receivable. It is a contra-asset account and is presented as a deduction to the related asset – accounts receivable.

c. Inventories – assets held for sale in the ordinary course of business

d. Prepaid expenses – expenses paid in advance, such as, Prepaid Rent, Prepaid Insurance, Prepaid Advertising, and Office Supplies

B. Non-current assets

- Assets that do not meet the criteria to be classified as current.
- Hence, they are long-term in nature – useful for a period longer than 12 months or the company's normal operating cycle.
- Examples of non-current asset accounts include:
 - a. **Long-term investments** – investments for long-term purposes such as investment in

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