

# Answer key

## 1 Building a career

### 1.1 About business The education business

**1** telemarketing, personal referrals, weekends at Harvard, mail shots, travelling shows

- 2**
- 23,000 applications for the new academic year
  - 9% of applications were accepted
  - 80% ultimately decided to attend
  - 10% of admitted students came from abroad
  - 35 staff in Fitzsimmons' team
  - \$43,700 – the annual tab for tuition, room and board
  - \$60,000 – parents who make less aren't expected to pay
  - 8000 alumni volunteers

- 3**
- Purchase high school juniors' names from examination boards.
  - Send 70,000 or so letters to high school juniors.
  - Visit 140 US cities and travel to other countries.
  - Send out 8,000 alumni volunteers to identify possible candidates.
  - Sort applications and give a score from one to six.
  - Local subcommittees discuss the case for and against each candidate.
  - Professors, alumni, and students lobby successful candidates by phone.
  - Invite applicants to spend a weekend at Harvard in April.

- 4**
- speaker 3
  - speaker 1
  - speaker 4
  - speaker 2

### 1.2 Vocabulary Education and career

- 1** gain 2 acquire 3 improving 4 boosting 5 have  
6 going to 7 making 8 receive 9 obtain 10 enhance

**2** I worked in several departments and gained knowledge about all aspects of the business.  
I believe this job will allow me to acquire new skills and boost my earnings.  
My gap year in the States definitely improved my employability, and working for IBM certainly enhanced my CV.  
On my Business Studies course I received tuition from practising managers and obtained experience on work placements.

- 3**
- finance
  - arrange
  - borrow
  - support
  - obtain
  - win
  - subsidise

**4** Student A:  
I wasn't a very motivated student when I was younger, so I failed my exams in 1999 and had to retake them the following summer. I'd already decided I wanted to take a gap year then go to business school, so this time I completed all the coursework and revised thoroughly; I passed easily. I spent a year abroad as an assistant in a secondary school and then went to business school – I'd already applied and successfully attended an interview before revisiting my exams.  
In my second year as an undergraduate, I spent a semester as an intern at Hewlett Packard, which was very rewarding. In fact, I went straight into a job at HP after I graduated the following June. They encouraged me to do a Master's degree by correspondence – I just have to finish writing a dissertation. I need a break now, but I may take a sabbatical to study for an MBA in a few years' time.

**5** Student B:  
I wasn't a very motivated student when I was younger, so I had to retake my exams in 2000 after I failed them the year before. I'd already decided that before going to business school I wanted to take a gap year. I passed easily because this time I completed all the coursework and revised thoroughly. I'd already applied and successfully attended an interview at a business school, so after revisiting my exams I spent a year abroad as an assistant in a secondary school.  
I spent a semester as an intern at Hewlett Packard in my second year as an undergraduate, which was very rewarding. In fact, after I graduated the following June I went straight into a job at HP. I'm now writing a dissertation for a Master's degree by correspondence which HP encouraged me to do. I may take a sabbatical to study for an MBA in a few years' time, but I need a break first.

- 6**
- contacted
  - presented
  - recruited
  - trained
  - met
  - succeeded
  - designed

- 8** implemented  
**9** managed / motivated  
**10** motivated / managed  
**11** chained  
**12** drew up

- 13**
- to be resting, to take a sabbatical
  - to be laid off, to be made redundant
  - to be promoted, to join a company
  - to quit, to give in your notice
  - to be on assignment, to be transferred
  - to be suspended, to be dismissed

- 14**
- He's intending to quit his job because his company keeps giving him assignments in different countries. He needs to give in his notice three months before he can leave.
  - She was laid off when they modernised the company, then made redundant when they couldn't find any work for her.
  - He's been suggested for not wearing a safety helmet, but he thinks the company want to dismiss him.
  - He joined the company four years ago and has just been promoted.
  - She's on secondment in Paris, and she's being transferred to Vancouver.
  - He's resting at the moment, and considering taking a sabbatical to write a book.

Name: Bob	Name: Lucy	Name: Mel
<b>Problem:</b> Started up successful electronics company. Resigned when he disagreed with his CEO. Sell shares? What next?	<b>Problem:</b> Previously worked as assistant teacher. Promoted when she wrote stories at work. Do creative writing course, or look for another job?	<b>Problem:</b> Designed and sold product to local govt. When in high school. Drop out of prestigious business school to start own business?

### 1.3 Grammar Tense review

- 1** When I left school I wasn't sure what to do next. I had applied for a place at university, but while I was revising for my exams I had already decided that I didn't feel ready for university. I had read a lot about East Africa, and one day when I was watching a TV documentary about Ethiopia, I suddenly knew that that was where I was going. In fact it was while I was working with an NGO in Ethiopia that I became interested in business.

- 2**
- have just finished
  - am currently working
  - consider
  - has left
  - have agreed
  - have been designing
  - have been looking
  - seems

- 3**
- If I get the job, I will try to make myself available as soon as possible, but I wouldn't be able to start immediately unless HPC agreed to let me go.
  - You see, if I make a commitment, I do my best to respect it.
  - If by any chance the job were based in Kenya, I would take it anyway, even though I'd prefer to use my Amharic.

**4** In the short term, I hope (1) I'll become a department manager quite quickly. We learn a lot about management on the MBA, and (2) I'm going to put the theory into practice as soon as I can. On the personal front, (3) I'm getting married next June; over the next couple of years my fiancé (4) is going to write TV and movie scripts, so (5) he is going to be totally mobile and happy to move as necessary.

- 5** Exercise 5
- |               |                    |
|---------------|--------------------|
| usually       | present simple     |
| currently     | present continuous |
| always        | present simple     |
| at present    | present continuous |
| at the moment | present continuous |
| often         | present simple     |

- 6** Exercise 6
- |           |                 |
|-----------|-----------------|
| ever      | present perfect |
| in        | past simple     |
| never     | present perfect |
| ago       | past simple     |
| already   | present perfect |
| (not) yet | present perfect |
| when      | past simple     |
| just      | present perfect |

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**David Aaron Karp**



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drawn conclusions while the sample according to sugiyono 2011 is part of the number and characteristics possessed by the population the researcher took the total population or saturated sample that is all participants were used as respondents the research time was carried out for 3 days namely from 13 15 october 2022 while

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sugiyono 2012 the research instrument is used as a data collection tool and the instruments commonly used in the research are some questionnaires and questionnaires submitted and given to each respondent who is sampled in

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according to sugiyono 2011 he said that research and development r d method was used to design a certain product and examine the effectiveness of the product in this study the researcher used some instruments to collect the data they were document analysis questionnaire sheet and interview guide 1 document analysis in this study

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the research instrument consisted of a questionnaire to measure students attitudes towards stem and multiple choice tests to assess students cognitive learning outcomes

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sugiyono 2011 90 minimalized sample of the research are 30 people in this research the researcher used the last option because amount of the the researcher use this instrument to know how far students understanding about skimming skill by giving answer in the questionnaire based on the guidance for skimming mc whorter 1992 81

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showed levels of research instrument validity arikunto 2010 211 degradation of accuracy between data which was happen on research object and capacity which can be reported by researcher sugiyono 2014 267 high and low validity of instrument showed how far data were collected didn t diverge from validity itself

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sugiyono 2012 102 state that research instrument is the tools to measure nature phenomenon and social that is observed research instrument is essentially used to get information or data about the object taken from subject of the research many kinds of instrument which can be used in a research such as test questionnaires interview

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may 4 2021 the term research instrument refers to any tool that is used by a scientist to obtain measure and analyze data the data is sourced from subjects included in the research experiment and focused on the topic the instruments used have various roles there are different tools that help you conduct quantitative qualitative and mixed studies

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3 3 research instrument research instrument was the tool to collect the data according to sugiyono 2012 102 instrument is tools testing to measure some specifics phenomenon in this research the researcher used instruments in reading test to measure students reading comprehension

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the purpose of this study was to produce student worksheet lembar kerja peserta didik lkpd and pisa based test instruments that were valid practical effective and able to improve students mathematical representation abilities this type of research was the tessmer model development research

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according sugiyono 2009 38 understanding of the research object is an attribute or the nature or value of a person object or activity that has certain variations which are set by the researchers to be learned and then drawn conclusions here the objects research are students of sma bpk penabur tasikmalaya grade 1 3

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