

EXAMPLES OF ABSTRACTS: GOOD, BAD, AND UGLY

Two examples of abstracts are provided here to provide some guidance for writing abstracts which are to be included in the CE 3020 laboratory reports. Both abstracts are from published journals, but one is poorly written and the other is well written. Critiques are made for both to emphasize the writing style and type of information expected in a well written abstract. Details about technical writing style and the information to be included in an abstract can be found in the course handout, "Style Requirements for Laboratory Reports", also available online at <http://www.ce.gatech.edu/~kkurtis/labstyle.pdf>

A Poorly Written Abstract

Article Title: Elements of an Optimal Experience

Authors: Shall remain unnamed @

Abstract

This paper presents and assesses a framework for an engineering capstone design program. We explain how student preparation, project selection, and instructor mentorship are the three key elements that must be addressed before the capstone experience is ready for the students. Next, we describe a way to administer and execute the capstone design experience including design workshops and lead engineers. We describe the importance in assessing the capstone design experience and report recent assessment results of our framework. We comment specifically on what students thought were the most important aspects of their experience in engineering capstone design and provide quantitative insight into what parts of the framework are most important.

Critique:

- (1) This abstract begins well with a concise statement of the objectives of the paper, but then wanders from good technical writing style from there.
- (2) The abstract is written in the first person (e.g. "We explain...", "We discuss...", "We comment...", etc.).
- (3) No results are presented. This poorly written abstract describes only the organization of the paper.

Example:

"Next, we describe... We comment specifically on what students thought were the most important aspects of their experience in engineering capstone design..."

Instead, the abstract should summarize the actual results and how they were obtained.

Example:

"A statistical analysis was performed on answers to survey questions posed to students enrolled in a capstone design course at Georgia Tech. The analysis showed that students thought the most important aspects of their experience in engineering capstone design were quality of the instructor and quantity of student/instructor interaction time."

Poorly Written Technical Document

Charles H. Sides



Poorly Written Technical Document:

Writing Skills for Administrative and Technical Documents ,1987 Engineers' Guide to Technical Writing

Kenneth G. Budinski,2001-01-01 Annotation An engineer with experience in the automotive and chemical process industries Budinski has compiled material he used to train new engineers and technicians in an attempt to get his co workers to document their work in a reasonable manner He does not focus on the mechanics of the English language but on the types of documents that an average technical person will encounter in business government or industry He also thinks that students with no technical background should be able to benefit from the tutorial c Book News Inc *Technical Writing For Dummies*

Sheryl Lindsell-Roberts,2023-06-27 Learn to document the technology that makes the world go Technical Writing For Dummies is a master class on how to build a career writing user manuals e learning streaming simulations and more It even zooms into the metaverse Whether you re new to the field a seasoned professional or a technical person who needs to write this guide arms you with the skills you need to cash in on this flourishing world of technical writing This isn t your average how to It s a compendium of innovative industry knowledge that will help you set yourself apart with the latest trends and best practices in technical writing As a tech writer you ll need a robust skillset that allows you to offer clear and concise documentation for just about anything This new edition of Technical Writing For Dummies updated for all of today s tech writing advances can get you there Uncover the basics of technical writing and master common documentation types Get insight into the career paths available to tech writers today Discover new remote collaboration options and cloud based tools for technical writers Learn how to elevate your documents for high search engine optimization SEO rankings Improve your craft to connect with diverse global audiences Whether you re a technical writer or technical professional who needs to write you can learn the best practices of effective technical writing as well as how to navigate its various formats and platforms thanks to this handy Dummies guide **Non-native English-speaking Engineers' Writing at the Workplace** Juan Du,2019-12-10 Based on 55 semi structured in depth interviews this book investigates 15 high tech engineering co op professionals writing experience in the workplace It shows how the digital age has had a marked impact on the engineers methods of communication at work and how on the job writing has affected engineers technical competence shaped their professional identities challenged their views on Chinese and English writing and hindered their success in the workplace The book identifies three aspects of writing practice engineers linguistic and literacy challenges the reasons behind these challenges and coping strategies which suggest that engineers are underprepared and lack necessary support in the workplace Lastly the study shows that engineers need to engage in technical literacy through on the job writing so that they can fully deal with workplace discourse and socialize with diverse professional groups Since the sample group interviewed in this book is engineers who studied at universities in the United States and have a foot in the world of school and work as well as knowledge of both Eastern and Western cultures the book appeals to teachers students engineers and scientists who are

interested in scientific and technological writing It is also valuable for educators who prepare scientists engineers and technical communicators for professional roles as well as for communication practitioners who work with engineers div

Technical Writing, Presentational Skills, and Online Communication: Professional Tools and Insights Greenlaw, Raymond, 2012-03-31 This book is a collection of work to assist any professional who needs to deal with ethical issues write up a technical project give or develop a presentation or write material for an online audience Provided by publisher **A Concise Guide to Technical Communication** Heather Graves, Roger Graves, 2020-11-06 This compact but complete guide shows that less is more with fewer extraneous details getting in the way of students trying to learn on the run it allows them to focus on the most important principles of effective technical communication The Concise Guide takes a rhetorical approach to technical communication instead of setting up a list of rules that should be applied uniformly to all writing situations it introduces students to the bigger picture of how the words they write can affect the people intended to read them Assignments and exercises are integrated throughout to reinforce and test knowledge **Emergency Medical Responder (Canadian Edition) includes Navigate Advantage Access** American Academy of Orthopaedic Surgeons (AAOS), Paramedic Association of Canada, 2019-12-27 Emergency Medical Responder is an essential training program that fully meets the newly developed National Occupational Competency Profile for Emergency Medical Responders NOCPs This comprehensive text addresses the entire NOCPs with clarity and precision in a format that ensures student comprehension and encourages critical thinking Concepts of team leadership and professionalism are woven throughout the chapters challenging students to become compassionate conscientious health care professionals as well as superior clinicians Current State of the Art Medical Content Emergency Medical Responder includes in depth coverage of anatomy physiology and pathophysiology to form an advanced understanding of the human body and disease processes expected of today s emergency medical responder Detailed precise illustrations clearly depict the anatomy and processes covered in each chapter Clear Approach to Patient Assessment and Management Emergency Medical Responder teaches and reinforces the concept of patient assessment ensuring that students understand patient assessment as an integrated process the way that providers actually practice it in the field The steps of the patient assessment process are reinforced within the context of the illnesses or injuries discussed in the chapter Illustrated skill drills highlight the critical steps of the patient management skills explained throughout the text Dynamic Technology Solutions Access to Navigate online learning materials including an interactive eBook student practice activities and assessments sample course plans and additional chapters covering Rescue operation terrorism response CBRNE and hazardous materials events crime scene awareness Patients with special needs Acute interventions for chronic care patients Medical incident command 2021 1008 pages Introduction to Civil Engineering Manabendra Saharia, Nagendra R. Velaga, 2025-06-01 **Teaching Professional and Technical Communication** Tracy Bridgeford, 2018-09-21 Teaching Professional and Technical Communication guides new instructors

in teaching professional and technical communication PTC The essays in this volume provide theoretical and applied discussions about the teaching of this diverse subject including relevant pedagogical approaches how to apply practical aspects of PTC theory and how to design assignments This practicum features chapters by prominent PTC scholars and teachers on rhetoric style ethics design usability genre and other central concerns of PTC programs Each chapter includes a scenario or personal narrative of teaching a particular topic provides a theoretical basis for interpreting the narrative illustrates the practical aspects of the approach describes relevant assignments and presents a list of questions to prompt pedagogical discussions Teaching Professional and Technical Communication is not a compendium of best practices but instead offers a practical collection of rich detailed narratives that show inexperienced PTC instructors how to work most effectively in the classroom Contributors Pam Estes Brewer Eva Brumberger Dave Clark Paul Dombrowski James M Dubinsky Peter S England David K Farkas Brent Henze Tharon W Howard Dan Jones Karla Saari Kitalong Traci Nathans Kelly Christine G Nicometo Kirk St Amant

Content Management George Pullman, Gu Baotung, 2017-03-02 This collection of articles is the first attempt by academics and professional writers to delve into the world of content management systems The knowledge economy's greatest asset and primary problem is information management finding it validating it re purposing it keeping it current and keeping it safe In the last few years content management software has become as common as word processing software was five years ago But unlike word processors which are designed for single authorization and local storage content management systems are designed to accommodate large scale information production with many authors providing many different pieces of information kept in a web accessible database any piece of which might find its way into electronic documents that the author doesn't even know exist These software systems are complex to say the least and their impact on the field of writing will be immense

How to Write and Present Technical Information Charles H. Sides, 1999-02-18 This book shows professionals how to communicate effectively about technology in business and industry

Writing and Speaking in the Technology Professions David F. Beer, 2003-07-04 An updated edition of the classic guide to technical communication Consider that 20 to 50 percent of a technology professional's time is spent communicating with others Whether writing a memo preparing a set of procedures or making an oral presentation effective communication is vital to your professional success This anthology delivers concrete advice from the foremost experts on how to communicate more effectively in the workplace The revised and expanded second edition of this popular book completely updates the original providing authoritative guidance on communicating via modern technology in the contemporary work environment Two new sections on global communication and the Internet address communicating effectively in the context of increased e mail and web usage As in the original David Beer's Second Edition discusses a variety of approaches such as Writing technical documents that are clear and effective Giving oral presentations more confidently Using graphics and other visual aids judiciously Holding productive meetings Becoming an effective listener The new edition also includes updated

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Managing to Learn John Shook,2008 Managing to Learn by Toyota veteran John Shook reveals the thinking underlying the A3 management process found at the heart of lean management and leadership Constructed as a dialogue between a manager and his boss the book explains how A3 thinking helps managers and executives identify frame and act on problems and challenges Shook calls this A3 approach the key to Toyota s entire system of developing talent and continually deepening its knowledge and capabilities Blended Learning in Engineering Education Ataur Rahman,Vojislav Ilic,2018-11-06

Blended Learning combines the conventional face to face course delivery with an online component The synergetic effect of the two modalities has proved to be of superior didactic value to each modality on its own The highly improved interaction it offers to students as well as direct accessibility to the lecturer adds to the hitherto unparalleled learning outcomes Blended Learning in Engineering Education Recent Developments in Curriculum Assessment and Practice highlights current trends in Engineering Education involving face to face and online curriculum delivery This book will be especially useful to lecturers and postgraduate undergraduate students as well as university administrators who would like to not only get an up to date overview of contemporary developments in this field but also help enhance academic performance at all levels *Technical Writing Process* Kieran Morgan,Alison Pickering,Amanda Butler,Caitly Cronkhite,Felicity Brand,John New,Steve Moss,Swapnil Ogale,2024-02-29 From the basics to advanced skills the Technical Writing Process is your comprehensive guide to the art and science of crafting technical documentation With eight core steps Plan Design Write Edit Review Translate Publish and Manage this guide integrates both classical writing principles and the transformative potential of modern tools like AI This book is more than a guide it s an invitation to embrace the art of writing instructions with the mentorship of our experienced technical writers Whether you re a novice writer or an industry stalwart aiming to refine your technical communication skills this book offers a blend of tried and true methods with the power of new age tools AI as a significant element of the modern toolkit receives special attention helping readers stay ahead of the curve Features Insights from industry experts around the world Real world case studies and examples Comprehensive chapters on techniques and concepts Downloadable templates to support each step in the process For exclusive discounts on our premium content use the coupon code in this book About the Authors Our writing team composed of top notch technical writers translation experts and technical documentation managers from around the world has pooled their experience and insights to help you succeed in your technical writing career Praise for the First Edition Every aspiring author tech writer in college should have this book Steve Ballard Manager Enterprise Content Solutions This is exactly the sort of guide I wish I had when I first started tech

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InfoWorld ,1989-05-15 InfoWorld is targeted to Senior IT professionals Content is segmented into Channels and Topic Centers InfoWorld also celebrates people companies and projects **Primer on Engineering Standards** Maan H. Jawad,Owen R. Greulich,2018-05-29 A Clear Comprehensive Introduction to Standards in the Engineering Professions Standards supplement the design process by guiding the designer toward consistency safety and reliability As daily life involves increasingly complex and sophisticated instruments standards become indispensable engineering tools to ensure user safety and product quality Primer on Engineering Standards Expanded Textbook Edition delves into standards creation and compliance to provide students and engineers with a comprehensive reference The different types of standards are dissected and discussed in terms of development value impact interpretation and compliance and options are provided for situations where conformance is not possible The process of standards creation is emphasized in terms of essential characteristics and common pitfalls to avoid with detailed guidance on how where and with whom one may get involved in official development Organized for both quick reference and textbook study this new Expanded Textbook Edition provides a quick clear understanding of critical concepts ramifications and implications as it Introduces the concepts history and classification of standards rules and regulations Discusses the federal state and local government s role in standards

development and enforcement Distinguishes voluntary consensus standards limited consensus standards and jurisdictional versus non jurisdictional government standards Covers the need for and process of exemptions to existing standards Examines the characteristics of a good standard and discusses opportunities for involvement in development Includes case studies to demonstrate standards applications and extensive appendices to direct further inquiry The successful design fabrication and operation of any product relies on foundational understanding of pertinent standards indeed standards and guidelines form a central pillar of the engineering profession This helpful resource goes beyond a list of rules to help students and practitioners gain a better understanding of the creation import and use of standards **Project**

Management of Large Software-Intensive Systems Marvin Gechman,2019-03-11 The book describes how to manage and successfully deliver large complex and expensive systems that can be composed of millions of line of software code being developed by numerous groups throughout the globe that interface with many hardware items being developed by geographically dispersed companies where the system also includes people policies constraints regulations and a myriad of other factors It focuses on how to seamlessly integrate systems satisfy the customer s requirements and deliver within the budget and on time The guide is essentially a shopping list of all the activities that could be conducted with tailoring guidelines to meet the needs of each project **Technical and Business Writing for Working Professionals** Ray E.

Hardesty,2010-12-15 Filled with Mr Hardestys knowledge and experience from over 25 years in the fields of technical and business communication this highly accessible clearly written volume is both a grammar review and a guide to the main topics in technical and business writing It is an invaluable aid for working professionals in all fields who find that they must now learn to be good writers and communicators Nancy Caroline's Emergency Care in the Streets Nancy

Caroline,2010-08-10 The impact that Dr Caroline had on EMS and health care spanned across the U S and abroad from establishing EMS systems to training paramedics to providing better nourishment and health care for orphans her work had a profound impact on humanity Throughout her life Dr Caroline brought a sense of excitement joy and humor to her work the American Academy of Orthopaedic Surgeons is proud to continue Dr Caroline s legacy Her sense of excitement and humor live on in this text which is dedicated to her This edition honors Dr Caroline s work with a clear fun understandable writing st

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