

# **Samsung Chromebook Manual**

**Shelby Johnson** 

#### **Samsung Chromebook Manual:**

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2 write and distribute a memo outlining the organization change addressed to managers and all employees who are directly affected by the change from an internal and external perspective this

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questions employees may have about the changes and be ready to answer them include the points you will address in the initial announcement as well as how you will continue to communicate with employees about changes as they begin to happen

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