

The Exemplary Worker

improving employee, job, and corporate performance



JobThink™

*to contribute to job and
corporate performance*

asking
the
right
questions...

Gordon D. Shand

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EnviroThink to Protect the Environment Gordon D. Shand,HDC Human Development Consultants,2012-06

EnviroThink takes a practical approach for you to contribute to protecting the environment at work and at home The thinking strategy focuses on activities that remove modify or add to air water or land that can affect the environment Eleven elements relating to the environment are addressed Before during and after completing work you ask yourself a set of questions generalities that address issues affecting the environment and which can help you to take effective action to protect the environment Learning activities help you apply the thinking strategy to your work and workplace A Job Aid lists the thinking questions you customize to apply to your work and work environment Learning activities help you apply the strategies to your work and home environments

JobThink to Contribute to Job and Corporate Performance Gordon D. Shand,HDC Human Development Consultants,2012-06 One of the major differences between average work and exemplary work is the ability to know what s important Supervisors and workers need a practical way of understanding their business organization to be able to focus their efforts effectively and make good decisions in the organization s best interest JobThink addresses the question What s important to the job and organization A model focusing on key constituents elements components such as tasks technology and corporate objectives of an organization is used to focus one s thinking about the organization and job JobThink explains each constituent and the interrelationship between constituents Uses of resources are also explained JobThink also addresses how your work affects others and vice versa A problem solving strategy that you can apply to your job is also explained A Job Aid lists the thinking questions you can use to focus your efforts in ways that contribute to job and business success and help you make decisions in your company s best interests Learning activities help you apply the strategies to your work and home environment

EquipThink to Achieve Optimal Results Gordon D. Shand,HDC Human Development Consultants,2012-06 EquipThink addresses both stationary and mobile equipment The goal is to operate the equipment effectively and efficiently while extending the life and reliability of the equipment This book focuses on asking the right questions and thinking strategies to improve performance employee job and business performance The power of asking questions is that questions can apply to many different tasks equipment and work environments The types of question don t change but the answers may vary depending on the circumstances The input process output model is very useful for identifying questions important to your job To use the thinking process you need to focus on variables e g temperature force composition size quantity location rpm that you must use to operate monitor adjust or make responses Issues affecting equipment life and reliability are also addressed A Job Aid lists the thinking questions you can use to operate equipment effectively and efficiently and to extend the life and reliability of the equipment Learning activities help you apply the strategies to your work and home environment

MetaThink for Exemplary Performance Gordon D. Shand,2014-10-16 MetaThink applies may of the thinking strategies described in previous books in new and different ways to help you be more

effective on the job New thinking strategies are also addressed One of the thinking strategies focuses on reasons causes effects and consequences This thinking strategy can help you understand why things on the job are the way they are This model helps you think through the consequences of work conditions actions and events and helps you to make better decisions An emphasis is placed on providing directions for asking useful Why questions MetaThink addresses coordination concerns and the importance of thinking and planning ahead When many workers collaborate and apply the thinking strategies organizations begin to discover new synergies and transformations taking place in the workplace A Job Aid lists the thinking questions you customize to apply to your work and work environment Learning activities help you apply the strategies to your work and home environments *WorkThink to Achieve Excellent Results* Gordon D. Shand,HDC Human Development Consultants,2012-06 This book focuses on asking the right questions and thinking strategies to improve performance employee job and business performance The power of asking questions is that questions can apply to many different tasks and work environments The types of question don t change but the answers may vary depending on the circumstances For supervisors and workers clearly communicating and understanding the desired results of work and technical processes is important to contributing to employee job and organizational success WorkThink explains the criteria for defining results and addresses issues around how to achieve the results effectively and efficiently An emphasis is placed on thinking ahead Communication and documentation are also addressed Learning activities help you apply the thinking strategy to your work and workplace A Job Aid lists the thinking questions you can use to work effectively and efficiently and with less effort The Exemplary Worker Gordon D Shand,2014-10-01 SafeThink is a very versatile and effective cognitive based strategy you can use on the fly at work at home while driving or on vacation to prevent illness and injury When you apply the structured thinking strategy you will be more vigilant and focused on your work and surroundings You will learn a set of hierarchical questions to quickly identify predict and control hazardous situations throughout the day SafeThink also provides a structured thinking strategy to ask What if questions to predict what can go wrong Learning activities help you apply the thinking strategy to your work and workplace A Job Aid lists the thinking questions to prevent you and others from harm Think ahead **MatThink to Optimize Materials** Gordon D. Shand,HDC Human Development Consultants,2012-06 MatThink describes expanded input process output thinking strategies for using materials efficiently and effectively Variables such as composition shape size and finish that define the quality of the results are addressed Variables affecting the quality of the results are also described This book focuses on asking the right questions and thinking strategies to improve performance employee job and business performance The power of asking questions is that questions can apply to many different tasks and work environments The types of question don t change but the answers may vary depending on the circumstances The thinking strategies are applied to refining manufacturing modifying and applying materials Issues affecting the packaging storing and transporting of materials are also described A Job Aid lists the thinking questions you can

use to optimize material recovery and use Learning activities help you apply the strategies to your work and home environment **How to Be an Exemplary Employee** Vasconcelos CAB,2018-11-20 There are over three billion people who work for companies worldwide and despite the financial recession the number of employed people continues to grow When we think of these people the focus is almost always on how they can become more independent or entrepreneurs My book suggests something different I propose a positive view of the potential that employees have within a company The advice described once implemented can improve the performance of any professional in any field Since I started on the journey to work for myself a few years back I realised that we are all employees It doesn't matter if you own a business or work for someone you can make a difference in your work place **How to Be an Exemplary Employee** Carlos

Vasconcelos,2018-11-18 There are over three billion people who work for companies worldwide and despite the financial recession the number of employed people continues to grow When we think of these people the focus is almost always on how they can become more independent or entrepreneurs My book suggests something different I propose a positive view of the potential that employees have within a company The advice described once implemented can improve the performance of any professional in any field Since I started on the journey to work for myself a few years back I realised that we are all employees It doesn't matter if you own a business or work for someone you can make a difference in your work place

Employee Engagement with Sustainable Business Nadine Exter,2013-07-18 Sustainability is and continues to grow as a key issue for organizations in the board room with investors customers and regulators and from employees whose demands on organizations include improving their social and environmental performance in return for loyalty and commitment However as well as employees being a driver for organizations to embrace corporate sustainability employees are also one of the most critical assets in enabling an organisation to understand and be able to deliver to its economic social and environmental responsibilities Research shows that employees of all types are vital in the pursuit of sustainability however to date there is no one source that shows all of these identified types of employees and how they are involved in the sustainability process This book fills that gap with interviews and case studies for each type of employee as well as up to date research and analysis of the critical role of social intrapreneurs and leaders within organisations The book uses real life examples along with the latest research in an informative and accessible style Management theory is used throughout such as motivation leadership skills and organisational behaviour but this is discussed through examples rather than in a theoretical manner This book will provide insight examples and advice on the different types of employees who are and can contribute to a sustainable world via the organisation they work for what they are doing from within the organization to contribute to societal economic and environmental sustainability

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