New Employee On-Site Scavenger Hunt Print Name:

Welcome to our team! We have developed this as a fun way to get to know the space you will be working in and the people you will be working with. Please use the children and the staff to help you complete this scavenger hunt.

- Find the Time Sheet book, put your name in it, and "clock in."
- Call the office and say you're beginning the scavenger hunt.
- What is your site director's cell phone number?
 and his/her favorite thing to have
- for snack is

 5. The Associate Director is and his/her favorite thing about this job
- 7. Another staff member named _______ 's favorite activity to do with the kids is
- 8. Find the 'Proper Hand Washing' signs, how many seconds are recommended?
- Find the activity calendar. What is happening next Wednesday?
- 10.Where are the dry snack items located?
- 11. What is the phone number for poison control?
- 12. Where are the adults-only craft supplies like glitter?
- 13. How many adults does it take to properly set up the EZ Up canopies?
- 14. What is the 2[™] rule posted in the cafeteria?
- 15. What color is the copy of the accident report that the parent receives?
- 16. Where are the charging units for the walkie talkies?
- 17. What was the date of the last fire drill?
- 18. How many staff work on Wednesday afternoon?
- 19. What two pieces of information on the kids' registration form does law require?
- 20. Who are the first & last children/families in the family file box?
- 21. Where is the bleach and water spray bottle for disinfecting the tables?
- 22. Where is the mop water cleaning solution?
- 23. How many did we plan for to eat snack today?
- 24. Where is the backpack with first aid supplies that goes on all field trips?
- 25. What color clothes pin do children put by their names when they go outside?
- 26. What is the third step of the discipline policy?
- 27. Where is the SACERS book?
- 28.Call Mike or Chelsea at home & let them know you've finished doing the scavenger hunt.

Thank you, we hope this was fun, informative and helpful!

Employee Statement:

- I know and understand the fire evacuation and disaster plans.
- I am familiar with SACERS and can locate a copy on site.
- I have read and understand my work schedule.

Signed _____

Please attach to your first time sheet!

New Employee Scavenger Hunt

Kathleen Armour

New Employee Scavenger Hunt:

New Employee Orientation Training Karen Lawson, 2015-11-20 A well planned comprehensive orientation program benefits both organizations and employees Investing in new employees pays big dividends in performance retention and engagement But does your training program cover the essentials of making new hires feel informed prepared and supported Organization development authority and prominent trainer Karen Lawson has created comprehensive new employee orientation workshops to ensure organizational onboarding is done right for the benefit of all employees regardless of job level or function Her two day one day and half day agendas include the resources trainers need to deliver practical interactive sessions Your workshop will help ensure that new employees integrate smoothly and effectively into their organization and its mission You ll also find tools and checklists developed specifically for busy supervisors and managers who conduct orientation in their departments Free tools and customization options The free ready to use workshop materials PDF that accompany this book include downloadable presentation materials agendas handouts assessments and tools All workshop program materials including MS Office PowerPoint presentations and MS Word handouts may be customized for an additional licensing fee Browse the licensing options in the Custom Material License pricing menu Download a New Employee Orientation Checklist which has been adapted from the book and preview a sample activity PDF **LEAPS** Kevin E. Phillips, 2016-08-23 A recent Gallup Study estimated that 7 in 10 American workers are actively disengaged or not engaged while at work costing the economy between 450 and 550 billion per year Employee LEAPS Leveraging Engagement by Applying Positive Strategies has been written to increase employee engagement and optimize workplace performance By harnessing the power of engagement and nurturing people's innate desire to be captivated by the activities in which they are involved Employee LEAPS has the potential to transform organizations and facilitate remarkable outcomes that extend far beyond what could be achieved otherwise If you are interested in increasing employee engagement and optimizing workplace performance Employee LEAPS is the book for you The author provides astute direction on how to increase organizational capacity and unleash talent enabling businesses to produce exceptional results Employees who are engaged in the activities they are involved deliver results far superior to those who are not **Creative New Employee** Orientation Programs: Best Practices, Creative Ideas, and Activities for Energizing Your Orientation Program Doris M. Sims, 2001-12-21 New employee orientation is the most commonly offered type of training in organizations yet very few books have been published on the topic Creative New Employee Orientation Programs is filled with downloadable customizable training games sample curriculum handouts and checklists used in leading organizations such as Arthur Anderson Ford Micron and Alcatel Whether creating an orientation program for the first time enhancing an existing program or moving orientation on line HR pros will find ideas and tools they can use immediately Match Dan Erling, 2010-12-28 Hire the right person every time Why is it that so many companies accept mediocre hiring results as the norm The answer is

simple It doesn't occur to them that in fact there is a process that virtually guarantees hiring the right person every time To repeat there is a process that virtually guarantees hiring the right person every time That's what MATCH is about Based on author Dan Erling's experience with best practices from over a thousand companies MATCH gives you a rock solid practical process for hiring MATCH takes you step by step through the lifecycle of hiring from developing a job description through interviewing and making the decision to negotiating salary and onboarding the new hire Applicable tools stories and foolproof techniques are woven throughout to insure your mission critical objective is accomplished The author is well known in the hiring and recruiting industry With MATCH your hiring team will develop a systematic process that fits with the company s overall mission giving your company the people it needs to succeed every time The Employee Experience **Revolution** John R. DiJulius, David D. Murray, 2024-06-10 Create a World Class Workforce Every business out there is interested in earning profits But sometimes the bottom line is not the best indicator of a company s long term health In the wake of the Great Resignation companies are scrambling to hold on to both employees and profits It turns out that one answer is the key to both The Employee Experience Revolution divulges the little known secret of how to become a more profitable company in both the short and long term happy employees Your customers will never be any happier than your employees Your people create and deliver the experience that keeps customers coming back Authors John DiJulius III and David Murray founder and VP of consulting respectively of The DiJulius Group are experts in the customer and employee experience industry The companies they have advised include Starbucks Chick fil A Lexus and The Ritz Carlton The goal is to have processes and a culture that encourage employees to naturally buy in to a company s brand so they voluntarily sing their employer's praises while providing stellar customer service Pay is only one factor A healthy organization will strive to give their employees job satisfaction by providing purpose recognition appropriate expectations and even like minded coworkers The principles in this book can be applied to any company large or small to help improve how their organization runs as well as their bottom line 365 Ways to Motivate and Reward Your Employees Every Day Dianna Podmoroff, 2016-10-30 Do you know what motivates your employees According to a recent survey money is not the most motivating factor for employees in the workplace it s their peers Is that the case for your staff In this newly revised edition of 365 Ways to Motivate and Reward Your Employees Every Day With Little or No Money we have new surveys techniques and ideas that will help you figure out how to motivate your employees In this second edition we discuss the different motivators internal and external that get your employees up and going every day A recent study from the Society of Human Resource Management found that both materialistic and non materialistic factors play a large part in employee motivation Things like recognition rewards and a good respectful senior management team are just a few of the recommendations you will read about By book s end you should know how to distinguish between those factors and apply them when your employees feel a little more sluggish than usual Do not be the norm and force your employees into an activity or program that does not match

your workplace environment Take the time to figure out what motivates your employees and why and make sure to pay close attention to the new ideas about incorporating technology into your workplace This book is filled with updated information and innovative ideas that can help you figure out how to motivate your employees successfully today **Psychotherapy** James O. Prochaska, John C. Norcross, Judith J. Prochaska, 2024-06-07 Comprehensive systematic and balanced Systems of Psychotherapy uses a wealth of clinical cases to help readers understand the major psychotherapies including psychodynamic existential experiential interpersonal exposure behavioral cognitive third wave systemic multicultural and integrative The tenth edition of this landmark text thoroughly analyzes 15 leading systems of psychotherapy and briefly surveys another 32 providing students and practitioners with a broad overview of the discipline The book explores each system's theory of personality theory of psychopathology and resulting therapeutic process and relationship Through these explorations the authors clearly demonstrate how psychotherapy systems agree on the processes producing change while diverging on the elements in need of change Additionally the authors present the central limitations outcome research and future directions of each system of psychotherapy This tenth edition features a reconfigured chapter on positive psychological treatments expanded coverage of the Unified Protocol and transdiagnostic personalizing new self reflection exercises additional examples of child and adolescent therapy and more than 500 new references recommended readings and web resources Manager Onboarding Sharlyn Lauby, 2017-10-20 Managers play a vital role in onboarding but rarely receive onboarding themselves Manager Onboarding offers HR and business leaders a practical roadmap for creating structured onboarding programs specifically for managers whether newly hired or recently promoted While onboarding touches nearly every part of the employee lifecycle this book zeroes in on the early stage support managers need to succeed From recruiting and training to coaching and performance management managers must lead confidently and yet often lack the same foundation we give new hires Filled with real world examples stories and actionable advice this book blends just enough theory with proven practices to help organizations build programs that elevate leadership from day one

Consumer Health Information Services and Programs M. Sandra Wood, 2016-03-14 Consumer Health Information Programs and Services Best Practices presents examples of successful and long standing library programs and services that provide health information to consumers the general public patients and families or patients who seek information about health and diseases This best practices volume brings together library programs and services currently offered in hospital libraries public libraries academic health sciences libraries and standalone consumer health libraries covering a range of topics and special programs Advice and best practices provided by these experienced CHI librarians will help readers who are planning a new consumer health information service or who are looking to upgrade and expand their current program or service This best practices book will highlight successful library consumer health information programs and services offering advice and tips about all aspects of providing health information to the general public and patients from planning and

establishing a CHI program to offering specialized services to special populations Readers will find both solid tried and true methods for providing these services as well as guidance on using newer updated techniques to reach persons needing health information Company Culture For Dummies Mike Ganino, 2018-04-16 Make a difference with company culture Organizations around the world are looking for the secret sauce to create strong company cultures and this book lets you in on what you can do to share the same culture that drives places like Google Southwest and Wegman s to succeed Inside expert author on corporate culture Mike Ganino distills company culture down to the four core elements that you need to consider when making any business decision Packed with real world examples and practical approaches to help you build a culture that drives performance increases bottom line results and creates brands that people talk about and remember this is the book you ll want to keep close by as you create your own unique culture Implement and manage cultural change effectively Apply key principles to achieve organizational goals See how new technologies influence organizations Retain employees and attract new talent With this helpful guide you ll boost your company s culture in no time for People Michael O'Malley, William F. Baker, 2019-10-22 For many years there has been guite a bit of talk about employee engagement as a means to lift corporate profits and reduce absenteeism and turnover However this talk has not produced better companies In fact the evidence shows that incivility and instances of employee abuse are getting worse Additionally with profit as the primary goal of organizations most employees view any benign treatment they receive as a secondary convenience that will dissipate once corporate fortunes decline That is many employees still believe they are expendable in the eyes of their employers This book turns that equation around by examining the practices of twenty one companies that put the interests and needs of employees first Profits are necessary but insufficient for corporate health The companies featured in this book see it as their mission to offer people a better more fulfilling life for themselves and assist with that holistic journey by providing the organizational elements people need to reach their potential. They do this first by creating respectful and kind cultures that treat every person as an equal sentient partner in the success of the company Second they diligently work to satisfy people s basic needs financial security belonging meaning autonomy self acceptance self confidence and growth The result is a web of fellow feeling earnest affection among people who feverishly work to live up to both the high standards of the institution and their obligations to one another By providing a place where people can do their best work and thrive as individuals and as members of a cohesive community everyone profits HR Strategies for Employee Engagement (Collection) Wayne Cascio, John Boudreau, Alison Davis, Jane Shannon, David Russo, 2011-12-05 3 indispensable books help HR professionals transform talent management supercharge workforces and optimize the entire HR function Three remarkable books offer indispensable actionable solutions for finding keeping and engaging great employees and optimizing all facets of the HR function In Investing in People renowned HR researchers Wayne F Cascio and John W Boudreau help HR practitioners choose implement and use metrics to improve decision making increase organizational

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Handbook of Research on Human Performance and Instructional Technology Song, Holim, Kidd, Terry T.,2009-10-31 This book addresses the connection between human performance and instructional technology with teaching and learning offering innovative ideas for instructional technology applications and elearning Provided by publisher

Thanks, Again! Nelson Scott, 2023-07-14 Believing in the power of staff recognition means you stand Balance .2001 out from most managers and supervisors Research by Gallup and Workhuman found that four of every five leaders said that staff recognition was not a priority to them and roughly two thirds said they had no budget for staff recognition This book bolsters your belief in recognition and helps you Provide recognition that staff members will value even if your time is limited and your budget is tight Fill your staff recognition tool kit with simple inexpensive ways to express appreciation for what people achieve and how they contribute Replace staff recognition practices that have grown stale Thanks Again brims with easy and affordable ways to recognize staff while creating a workplace where people feel they belong are valued and appreciated for what they do Meaningful staff recognition boosts morale increases engagement and improves retention To get you started swiftly Thanks Again is organized into 30 easily navigated themes each one including a brief introduction and relevant immediately useable tips for recognizing staff Or head directly to the bonus section for more than 100 other low cost high value ways to strengthen your expressions of gratitude right away Grab a pen and start highlighting the ideas you could adopt or adapt for your workplace Your staff will feel appreciated and it will make you feel good too 1501 Ways to Reward Employees Bob B. 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