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EDITED BY CAROL SMALLWOOD

Pre And Post Retirement Tips For Librarians Carol Smallwood

**Carol Smallwood,Vera
Gubnitskaia,Kerol Harrod**



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Marketing Your Library Carol Smallwood,Vera Gubnitskaia,Kerol Harrod,2014-01-10 Concise how to case studies from practicing public school academic and special librarians provide proven strategies to improve brand management campaign organization community outreach media interaction social media and event planning and implementation Intended for the novice and the old hand individuals and large staffs this valuable guide provides librarians with the effective marketing tools necessary to help their libraries thrive in these challenging times

Mentoring in Librarianship Carol Smallwood,Rebecca Tolley-Stokes,2011-11-08 Both new librarians and those changing directions in the field can benefit greatly from a relationship with a positive and supportive mentor In this book public school academic and special librarians as well as LIS faculty and consultants offer expertise and wisdom for those wishing to become a mentor or a protege or to implement a mentoring program Topics include reasons for choosing mentoring relationships practical tips on setting up a program internships practicums job shadowing virtual reference opportunities for those new to the profession and those in mid career and mentoring across disciplines By sharing their personal successes as well as their failures in mentoring the 35 contributors offer sound advice backed by years of experience advice that will aid all librarians who seek guidance or want to guide the future of the library profession

Library Services for Multicultural Patrons Carol Smallwood,Kim Becnel,2013 Increasingly libraries are struggling to deal with a growing diversity in the cultural background of their patrons Problems arising from this cultural diversity afflict all library types school public and academic Library Services for Multicultural Patrons is by and for all libraries that are striving to provide multicultural services to match the growing diversity in the cultural background of patrons The book is

designed to offer helpful tips and practical advice to academic public and school librarians who want to better serve the multicultural groups in their communities The contributors to the book are themselves practicing librarians and they share creative ideas for welcoming multicultural patrons into libraries and strategies for serving them more effectively Librarians will find in these chapters tried and true tips and techniques for marketing and promotion improving reference services for speakers of English as a second language and enhancing programming that they can easily implement in their own libraries and communities The chapters are divided into the following categories for ease of access 1 Getting Organized and Finding Partners 2 Reaching Students 3 Community Connections 4 Applying Technology 6 Outreach Initiatives 6 Programming and Events and 7 Reference Services Librarians of all types will be pleased to discover easy to implement suggestions for collaborative efforts many rich and diverse programming ideas strategies for improving reference services and library instruction to speakers of English as a second language marketing and promotional tips designed to welcome multicultural patrons into the library and much more

Preserving Local Writers, Genealogy, Photographs, Newspapers, and Related Materials Carol Smallwood, Elaine Williams, 2012-04-05 Preservation of historical documents and library related materials is a growing problem in all library types and institutions Fortunately editors Carol Smallwood and Elaine Williams have pulled together the wisdom of practicing professionals to elucidate how to cope with the many problems that arise when preserving managing and digitizing important collections Preserving Local Writers Genealogy Photographs Newspapers and Related Materials contains informative chapters on physical preservation collection management cooperation with organizations and communities various formats and special projects Each part covers the preservation of specific materials from newspapers and scrapbooks to photographs and oral histories In addition chapters cover repair and restoration of materials while taking into consideration the current state of funding for agencies with an interest in history Contributors also shed light on how the racial economic and political dynamics of the past affect how collections are gathered maintained and presented today Preserving Local Writers Genealogy Photographs Newspapers and Related Materials offers plenty to inspire anyone facing backlogs of unprocessed papers or boxes of artifacts Stories of the rescue efforts of a group of volunteers or the discovery of a lost diary show that the hard work of preservation is well worth it Libraries archives and historical and genealogical societies all have their role to play in preserving important historical materials as do patrons sponsors and volunteers such institutions and individuals will find this book extremely helpful in their preservation efforts

The Whole Library Handbook 5 George M. Eberhart, 2013-04-23 The Whole Library Handbook now in its fifth edition is an encyclopedia filled with facts tips lists and resources essential for library professionals and information workers of all kinds all carefully handpicked to reflect the most informative practical up to date and entertaining examples of library literature Organized in easy to find categories this unique compendium covers all areas of librarianship from academic libraries to teen services from cataloging to copyright and from gaming to social media Selections include Facts and figures on library workers

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Continuing Education for Librarians Carol Smallwood, Kerol Harrod, Vera Gubnitskaia, 2013-02-26 It is an exciting time to be a librarian Advances in technology have let libraries expand far beyond walls and lead the way in information delivery while transforming the physical library into a place where customers can connect to information in new ways It is also a challenging time to be a librarian With continual change as the new normal staying current can seem overwhelming Even as they face budget shortfalls and staff reductions librarians are tasked with finding the time and resources to keep abreast of rapid changes This book offers a cornucopia of practical advice about how to acquire new skills and formal and informal credentials through all stages of a career The 27 essays cover formal and online education conferences fellowships workshops networking teaching mentoring balancing personal with professional lives and money matters and are filled with practical honest and real world advice

The Library's Role in Supporting Financial Literacy for Patrons Carol Smallwood, 2016-05-17 Library Roles in Achieving Financial Literacy among its Patrons is a collection of articles from 25 librarians in different parts of the U S and Canada each contributing 3 000 4 000 words concise chapters with sidebars bullets and headers there is an introduction Contributors were selected for the creative potential in their topics those that can be used in various types of libraries and that demonstrate a command of financial literacy and are able to communicate what they know to aiding users solve their financial information problems The collection has three sections The first provides an overview of financial literacy what it means generally what needs exist among library patrons and what approaches have been tried to date The second section deals with resources that are available in libraries or should be made available These include collections skill sets in librarians program opportunities and others The third section is a series of case studies that demonstrate successes and best practices

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volume will help libraries provide better service to their users and also show librarians how to give this service without losing their personal lives and their sanity **How to Thrive as a Solo Librarian** Carol Smallwood, Melissa J. Clapp, 2011-09-16

How to Thrive as a Solo Librarian is a compilation of chapters by librarians offering advice to colleagues who must work alone or with very limited help The contributors come from schools and colleges special and corporate archives public libraries and seasoned LIS faculty across the United States and abroad who are familiar with the vigor dedication and creativity necessary for solo librarians As noted in the Foreword In many ways solo librarianship demands more communication and collaboration than librarians might experience in larger multi employee libraries Despite the fact that most of the authors are currently working alone in their library or archives they do not work in a vacuum These chapters aim to help librarians thrive in the demanding environment that exists for the solo librarian Topics covered include time management community involvement public relations and marketing professional development internet based ideas administrative tasks assessing and moving collections and general overviews How to Thrive as a Solo Librarian will be useful for all professionals and students in the field of librarianship

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