Pre-Employment Checklist

Applicant Name:_____ Social Security Number_____

Position/Title: _____Department_____

Interviewed By: _____

Additional Interview Notes: _____

_____

_____

References Contacted:

Name:_____ Date Contacted: _____

Notes: _____

Name:_____ Date Contacted: _____

Notes: _____

Name:_____ Date Contacted: _____

Notes: _____

Background Check Completed and Approved?_____

Education Verified? _____

Applicable Licenses/Certifications Verified? _____

Drug Screening Completed? _____ Results?_____

Applicant Status: □ Hired □ Not Hired Type of Employee: □ Regular □ Temporary

Position Type: □ Full Time □ Part Time Benefits: □ Yes □ No

Available Start Date: _____ Wage/Salary Requested: _____

Official Start Date: _____ Starting Wage/Salary:_____

Approved by: _____ Date:_____

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    Designing Forms for SharePoint and InfoPath Scott Roberts,Hagen Green,Jessica Meats,2011 Together InfoPath 2010 and Microsoft SharePoint Designer 2010 make it possible to create end to end solutions that combine powerful forms enterprise scale workflow and access to key business data Now building on the valuable content from their previous InfoPath book three Microsoft experts offer a complete introduction to building the forms that drive these solutions Designing Forms for SharePoint and InfoPath combines deep knowledge of InfoPath new insights into SharePoint development and an insider s view of new InfoPath features for building more powerful SharePoint applications Ideal for information workers power users and experienced form designers and developers this book teaches new techniques through downloadable examples including form templates code and XML You ll start with a complete hands on primer for designing rich forms with InfoPath Designer covering Forms Services data retrieval and submission controls customization saving publishing and workflow Next you ll turn to advanced form design including coding the InfoPath object model and InfoPath hosting options Coverage includes Mastering best practices for designing forms and working with data Creating and editing SharePoint list forms in InfoPath 2010 Setting up Forms Services in SharePoint 2010 Using new InfoPath controls and customization techniques Adding logic

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