

# DOS AND DON'TS OF CLINICAL DOCUMENTATION

## ✓ DOS

- Maintain timed entries
- Record any noncompliance
- Document communications and informed consent

## ✗ DON'TS

- Avoid using abbreviations
- Don't use comments that may seem offensive
- Avoid indiscriminate use of deletions or corrections

# Nursing Documentation Dos And Donts

**Ethel Trigg,Toby Mohammed,Louise  
Ford,Hermione Montgomery,Vicky  
Vidler**

## **Nursing Documentation Dos And Donts:**

**Nursing and Therapy Documentation in Long-Term Care** Kate Brewer,2011-03 This resource will help you Align with MDS 3.0 documentation requirements Coordinate documentation between nurses and therapists to improve resident care Gain the perspective of nursing or therapy to appreciate their specific approach to skilled services Reduce your audit risk and strengthen reimbursement claims with comprehensive documentation Prove medical necessity and need for skilled care by practicing accurate documentation Page 4 of cover [Fast Facts for the Clinical Nursing Instructor, Third Edition](#) Eden Zabat Kan,Susan Stabler-Haas,2017-09-28 Replete with new information that helps nurses to become first rate clinical instructors Newly expanded and updated with a wealth of practical information the third edition of this bestselling Fast Facts guide offers pragmatic advice on how to tailor teaching to nurses in different clinical sites specialties and student populations and addresses new requirements regarding online learning and hospital electronic documentation Providing concrete tools for anxiety and stress reduction the third edition also focuses on the importance of self care Following the instructor from day one through an entire rotation the book helps readers to organize the clinical experience develop effective relationships with staff at clinical facilities make clinical assignments plan orientation days develop clinical rotations and understand relevant legal issues It covers key information about policies and procedures from school to clinical site Delivered in a concise quick access easy to read format the book helps both new and experienced instructors to optimize the learning experience for their students New to the Third Edition Describes how to tailor teaching to various clinical sites specialties and different student populations Provides helpful stress and anxiety reduction tools for instructors and their students Covers the requirements of online learning and hospital electronic documentation Highlights ways to retain clinical faculty Key Features Disseminates practical information in concise quick access Fast Facts style Useful for both novice and experienced clinical instructors Describes what every clinical instructor needs to know about policies and procedures from school to clinical site Discusses documentation and student evaluations student clinical conferences and NCLEX preparation Reviews legal issues including confidentiality and patient privacy **Successful Collaboration in Healthcare** Colleen Stukenberg,2010-01-27 This critically acclaimed work makes the case for collaboration and shows that it can be greatly enhanced with conscious understanding and systematic effort As a healthcare specialist who has worn many hats from direct care giver to case manager to documentation specialist Colleen Stukenberg is able to Show how to build trust and communicate [LaFleur Brooks' Health Unit Coordinating](#) Elaine A. Gillingham,Monica Wadsworth Seibel,2013-02-01 Get the most comprehensive in depth coverage on health unit coordinating from the industry's most popular text Expert authors Elaine Gillingham and Monica Wadsworth Seibel offer in depth discussion of key theories and concepts surrounding the profession and guide you through the common responsibilities of a health unit coordinator in both traditional and electronic medical record environments From greeting new patients and dealing with visitors to transcribing physicians orders

maintaining statistical reports and preparing patient charts this text will prepare you for success across all areas of health unit coordination Certification Review Guide with mock certification exam is included on the Evolve site with every purchase of the book Step by step instructions on how to perform important procedures include in depth explanations of key tasks and possible modifications that would meet special requirements High Priority boxes throughout the text offer useful information such as lists of addresses organizations laboratory studies hospital specialties health unit coordinator career ladders helpful hints and more related to chapter discussions Example boxes in the Communication chapters present real life scenarios that outline the responsibilities of the health unit coordinator in each situation and offer tips on how you can conduct yourself in a professional and helpful manner Bad handwriting examples give you experience deciphering hard to read handwriting that you will encounter in practice Student friendly features such as outlines chapter objectives vocabulary and abbreviations are included at the beginning of each chapter to set the stage for the important information to be covered later in the chapter References within the text to the companion skills practice manual and online tools direct you to hands on exercises that stress the practical applications of skills and procedures in a simulated health care environment NEW Expanded coverage of the EMR CPOE explains how the implementation of the electronic medical record CPOE is changing the role of the Health Unit Coordinator UPDATED Coverage of medications diagnostic procedures therapies surgical procedures and new health care trends keep you up to date on how to perform your role effectively in today s medical environment NEW Hot topics in health unit coordinating keep you abreast of issues currently affecting the health unit coordinator such as the electronic health record CPOE physician order entries preceptorships and interviewing background checks are addressed NEW Additional student activities are included in each chapter to help reinforce material expand your critical thinking and application skills and prepare you for exams NEW Flashcards on Evolve help you review important terminology and abbreviations that you will use on the job

**Perioperative Patient Care** Julia A. Kneedler,Gwen H. Dodge,1994      **Potter and Perry's Canadian Fundamentals of Nursing - E-Book** Barbara J. Astle,Wendy Duggleby,Patricia A. Potter,Anne G. Perry,Patricia A. Stockert,Amy Hall,2023-02-15 Get the solid foundation you need to practise nursing in Canada Potter Perry s Canadian Fundamentals of Nursing 7th Edition covers the nursing concepts knowledge research and skills that are essential to professional nursing practice in Canada The text s full colour easy to use approach addresses the entire scope of nursing care reflecting Canadian standards culture and the latest in evidence informed care New to this edition are real life case studies and a new chapter on practical nursing in Canada Based on Potter Perry s respected Fundamentals text and adapted and edited by a team of Canadian nursing experts led by Barbara J Astle and Wendy Duggleby this book ensures that you understand Canada s health care system and health care issues as well as national nursing practice guidelines More than 50 nursing skills are presented in a clear two column format that includes steps and rationales to help you learn how and why each skill is performed The five step nursing process provides a consistent framework for care and is demonstrated in more

than 20 care plans Nursing care plans help you understand the relationship between assessment findings and nursing diagnoses the identification of goals and outcomes the selection of interventions and the process for evaluating care Planning sections help nurses plan and prioritize care by emphasizing Goals and Outcomes Setting Priorities and Teamwork and Collaboration More than 20 concept maps show care planning for clients with multiple nursing diagnoses UNIQUE Critical Thinking Model in each clinical chapter shows you how to apply the nursing process and critical thinking to provide the best care for patients UNIQUE Critical Thinking Exercises help you to apply essential content Coverage of interprofessional collaboration includes a focus on patient centered care Indigenous peoples health referencing the Truth and Reconciliation Commission TRC Report the CNA Code of Ethics and Medical Assistance in Dying MAID legislation Evidence Informed Practice boxes provide examples of recent state of the science guidelines for nursing practice Research Highlight boxes provide abstracts of current nursing research studies and explain the implications for daily practice Patient Teaching boxes highlight what and how to teach patients and how to evaluate learning Learning objectives key concepts and key terms in each chapter summarize important content for more efficient review and study Online glossary provides quick access to definitions for all key terms      **Forensic Nursing** Donna M. Garbacz Bader,L. Sue Gabriel,2009-10-26 The forensic nurse has a powerful role in medical legal investigations Going beyond the nurse s traditional role forensic nurses are often at the forefront of evidence collection and preservation They can maintain an evidentiary chain of custody testify as an expert witness in a court of law care for victims assist victims families and work      **Sanders' Paramedic Textbook** Mick J. Sanders,Kim McKenna,American Academy of Orthopaedic Surgeons (AAOS),2024-01-17 Based on current guidelines standards and medical research in the EMS field Sanders Paramedic Textbook Sixth Edition is both a comprehensive learning tool for paramedic students and reliable desk reference for emergency physicians This critical resource includes in depth explorations of key subjects such as pathophysiology pharmacology airway management medical disorders patient assessment and trauma      **Fast Facts for the Clinical Nursing Instructor** Eden Zabat Kan,Susan Stabler-Haas,2024-06-06 The fourth edition of this clinical education nursing handbook provides updated information to assist clinical instructors teaching in various practice settings It continues to be a practical guide for new and experienced instructors handling teaching assignments Encompassing the foundations of clinical nursing instruction this hands on quick access resource helps instructors prepare clinical teaching assignments and interact with students while managing the clinical day As requested by readers and reviewers the new edition includes many new updated real world clinical examples of student issues and provides suggestions on how to handle each issue with sample solutions New to the Fourth Edition New chapters addressing behavioral and mental health issues and technological changes affecting clinical nursing students Updated information on new challenges of hospital onboarding and clinical site visits shifts Key Features Disseminates practical information in concise bulleted format for quick access Provides teaching pearls for both novice and experienced

instructors     Fundamentals of Nursing Mr. Rohit Manglik, 2024-01-17 EduGorilla Publication is a trusted name in the education sector committed to empowering learners with high quality study materials and resources Specializing in competitive exams and academic support EduGorilla provides comprehensive and well structured content tailored to meet the needs of students across various streams and levels     Nursing Documentation Made Incredibly Easy Kate Stout, 2018-06-05 Publisher's Note Products purchased from 3rd Party sellers are not guaranteed by the Publisher for quality authenticity or access to any online entitlements included with the product Feeling unsure about the ins and outs of charting Grasp the essential basics with the irreplaceable Nursing Documentation Made Incredibly Easy 5th Edition Packed with colorful images and clear as day guidance this friendly reference guides you through meeting documentation requirements working with electronic medical records systems complying with legal requirements following care planning guidelines and more Whether you are a nursing student or a new or experienced nurse this on the spot study and clinical guide is your ticket to ensuring your charting is timely accurate and watertight Let the experts walk you through up to date best practices for nursing documentation with NEW and updated fully illustrated content in quick read bulleted format NEW discussion of the necessary documentation process outside of charting informed consent advanced directives medication reconciliation Easy to retain guidance on using the electronic medical records electronic health records EMR EHR documentation systems and required charting and documentation practices Easy to read easy to remember content that provides helpful charting examples demonstrating what to document in different patient situations while addressing the different styles of charting Outlines the Do's and Don'ts of charting a common sense approach that addresses a wide range of topics including Documentation and the nursing process assessment nursing diagnosis planning care outcomes implementation evaluation Documenting the patient's health history and physical examination The Joint Commission standards for assessment Patient rights and safety Care plan guidelines Enhancing documentation Avoiding legal problems Documenting procedures Documentation practices in a variety of settings acute care home healthcare and long term care Documenting special situations release of patient information after death nonreleasable information searching for contraband documenting inappropriate behavior Special features include Just the facts a quick summary of each chapter's content Advice from the experts seasoned input on vital charting skills such as interviewing the patient writing outcome standards creating top notch care plans Nurse Joy and Jake expert insights on the nursing process and problem solving That's a wrap a review of the topics covered in that chapter About the Clinical Editor Kate Stout RN MSN is a Post Anesthesia Care Staff Nurse at Doshier Memorial Hospital in Southport North Carolina     **Fast Facts for Wound Care Nursing, Second Edition** Tish Myers, 2021-07-28 Simplifies the wound care process with clear succinct information and the newest treatment protocols Freshly updated with the newest evidence based techniques and protocols this practical clinical resource distills the fundamentals of wound care for novice nurses and nurses new to wound care This guide walks through the common complex

and atypical wounds nurses see and includes abundant full color images Chapters have been thoroughly revised and now contain critical updates in technological advances in wound care dramatic changes in documentation and new Medicare and reimbursement guidelines Fast Facts for Wound Care Nursing Second Edition is an invaluable companion for the day to day care of wound patients reinforcing knowledge needed in acute care critical care long term care homecare operating room and outpatient settings Written concisely in easy to access bulleted format with brief paragraphs each chapter explains step by step the essential principles of wound care Part I defines and describes the spectrum of wounds and the fundamentals of wound healing while Part II discusses how to assess document and photograph wounds Part III presents the newest treatments and protocols for wound care and Part IV concludes with legal issues and regulations guiding safe and cost effective wound care New to the Second Edition Updated with key technological advances and treatments in wound care including stem cell and ionized silver products Four new chapters The Phases of Wound Healing and Types of Wound Closure Acute Wounds Pressure Injuries Hyperbaric Oxygen Therapy Covers new Medicare and reimbursement guidelines Addresses qualifications and certification for wound care and faculty accreditation Key Features Written in succinct easy access format with bulleted information and brief paragraphs Includes Fast Facts to highlight key concepts for essential care Contains abundant information on wound care treatments and protocols to promote wound care accountability and clinical confidence Provides full color images of different types of wounds Helps nurses to provide optimal wound care cost efficiently

Fundamentals of Nursing Christy Bowen,Lindsay Draper,Heather Moore,2024-09-16 Fundamentals of Nursing aligns with the outcomes and competencies of a nursing fundamentals course It is designed to provide students with the foundational knowledge and practical expertise essential for delivering holistic and patient centered care The authors emphasize the application of clinical judgment across diverse healthcare environments ensuring readiness to deliver high quality compassionate care in an inclusive and supportive manner Composed of 43 chapters Fundamentals of Nursing offers an in depth exploration of the roles and responsibilities of the nursing profession the healthcare environment and the application of critical thinking and evidence based practice Fundamentals of Nursing features a variety of engaging and informative resources designed to prepare students for real world clinical environments By simulating patient interactions students develop critical communication skills essential for effective nursing care Insights from practicing nurses provide real world perspectives helping bridge the gap between theory and practice The offering builds student confidence and competence through its focus on Quality and Safety Education for Nurses QSEN inclusion of robust unfolding case studies and integration of NCLEX practice This is an adaptation of Fundamentals of Nursing by OpenStax You can access the textbook as pdf for free at openstax org Minor editorial changes were made to ensure a better ebook reading experience Textbook content produced by OpenStax is licensed under a Creative Commons Attribution 4 0 International License

*Pharmacy Clinical Coordinator's Handbook* Lynn Eschenbacher,2016-01-01 Take Your Skills and Your Team to the Next

Level Inside you ll get real life examples sample forms policies procedures checklists and more for every aspect of your practice including formulary management communications strategic planning and staff development Plus tables and figures for everything from delegation flow and budget schedules to nonformulary drug requests and the SAFE Tool Scoring System Get the advice support and tools you need to answer essential questions facing any clinical coordinator or manager What are the key organizational relationships I need to develop to be successful How can I best demonstrate the value that pharmacy provides to the healthcare team How can I build and inspire a team to achieve high quality patient outcomes With multiple responsibilities and multiple priorities how do I get started What can I do to advance clinical pharmacy practice As a clinical coordinator or clinical manager you are in a position to positively impact the lives of both your staff and the patients you serve every day With the Pharmacy Clinical Coordinators Handbook you can now develop the vision and strategy you need to succeed in this essential and demanding position

**Chronic Disease Nursing** Susan Oliver,2006-02-03 Individuals with chronic diseases have to cope with various challenges to their physical and psychological well being as part of their daily lives In the field of chronic disease management nurses have an integral role in supporting the needs of the patient and identifying the optimum in high quality care Dealing with the increasing needs of the growing chronic disease and elderly populations presents difficult challenges Resources need to be used effectively Chronic Disease Nursing offers support to all nurses but particularly primary and secondary care advanced practitioners wishing to develop an effective system of care for those with a long term medical condition There is guidance on the practical aspects of setting up a telephone helpline service identifying the ethical and professional aspects of developing a nurse led clinic selecting appropriate outcome measures for clinic setting and suitable biologic therapies used in chronic disease areas and working across professional organisations This book provides a framework for the development of a chronic disease nursing service using rheumatology as an example

**Sanders' Paramedic Textbook includes Navigate Advantage Access** Mick J. Sanders,Kim McKenna,American Academy of Orthopaedic Surgeons (AAOS),2018-08-31 Sander s Paramedic Textbook Fifth Edition reflects the 2015 ECC and CPR guidelines and meets and exceeds the National EMS Education Standard for the Paramedic level Based on current medical evidence and written at a level that elicits higher order thinking the Fifth Edition provides a comprehensive learning tool for paramedic students and a reliable desk reference for emergency physicians

*Restorative Care Nursing for Older Adults* Barbara Resnick,2004-07-28 The purpose of restorative care nursing is to take an active role in helping older adults maintain their highest level of function thus preventing excess disability This book was written to help formal and informal caregivers and administrators at all levels to understand the basic philosophy of restorative care and be able to develop and implement successful restorative care programs The book provides a complete 6 week education program in restorative care for caregivers many suggestions for suitable activities and practical strategies for motivating both older adults and caregivers to engage in restorative care In addition the book provides an overview of the requirements for restorative care

across all settings the necessary documentation and ways in which to complete that documentation

**Practices in Children's Nursing E-Book** Ethel Trigg, Toby Mohammed, Louise Ford, Hermione Montgomery, Vicky Vidler, 2010-06-17 The skills required by children's nurses are many and varied and are undertaken in a variety of settings Sick children are cared for at home in children's units and hospitals and sometimes in adult wards In addition children with disabilities may need nursing care while at special schools or in residential settings This book provides a clinical manual of common practices Each practice is research based and presented in a common format which covers Objectives Rationale Factors to note Guidelines Positioning Equipment Method Special observations and possible complications References and further reading The guidelines have been written specifically for children's nursing by contributors from well known children's units They are not simply adaptations from adult practices and therefore recognise the unique differences between adult and children's nursing The introductory section covers common concepts and infection control There is also a chapter on complementary therapies and an appendix on the use of play as a distraction All hospital and community nurses dealing with children whether at home in specialised units or in community settings will find the book of great practical help The common format of each practice makes the book easy to use and refer to in a clinical setting Each practice is based on the latest research to ensure it is evidence based and up to date Introductory chapters cover issues common to all practices to make the book easier to use The appendix on play reinforces its common usage as a distraction technique A chapter on complementary therapies explains these as they are becoming more widespread All practices have been reviewed by regional centres to avoid parochialism Content reorganised to reflect the Essential Skills Clusters from the NMC New chapter on communicating with children All chapters updated to reflect the current evidence base

*Nursing Today - Revised Reprint - E-Book* JoAnn Zerwekh, Ashley Zerwekh Garneau, 2013-10-15 A student favorite for its easy to read style real life applications and humorous cartoons Nursing Today Transition and Trends 7th Edition Revised Reprint helps you make a successful transition from student to practicing nurse It covers the profession's leading issues and opportunities ensuring that you graduate not only with patient care skills but with career development skills including resume writing finding a job and effective interviewing Test taking tips and strategies prepare you for the NCLEX RN exam and discussions of communication and management issues prepare you to succeed in the workplace In this edition well known educator JoAnn Zerwekh and coauthor Ashley Zerwekh Garneau provide the latest information on nursing issues and trends including health care reform patient safety collective bargaining and emergency preparedness Thorough coverage prepares you for a professional nursing career by including all of the most important issues faced by the new nurse An engaging presentation features lively cartoons chapter objectives bibliographies and colorful summary boxes Critical Thinking boxes are located in every chapter with relevant questions and exercises to apply what you have learned to clinical practice Evidence Based Practice boxes focus on the research evidence that supports clinical practice Real life scenarios in each chapter illustrate and personalize the chapter topics An emphasis on making the

transition into the workplace is included in chapters such as NCLEX RN and the New Graduate Employment Considerations Opportunities Resumes and Interviewing and Mentoring and Preceptorship A companion Evolve website includes Case Studies for every chapter test taking strategies a sample NCLEX test tutorial a sample NCLEX exam appendices and resume builder templates for creating professional resumes and cover letters

**Elsevier's Comprehensive Review for the Canadian PN Examination - E-Book** Karen Katsademas, Marianne Langille, 2024-01-18 Thoroughly prepare for tests exams and clinical placements with Elsevier's Comprehensive Review for the Canadian PN Examination 2nd Edition This is the only CPNRE and REx PN text with accompanying online practice material to provide an exhaustive content review and a wealth of practice questions to help you prepare for PN licensure anywhere in Canada Thoroughly updated this edition reflects all current Canadian Council for Practical Nurse Regulators National PN competencies including those specifically for Ontario and British Columbia It's a great way to test yourself on all exam competencies along with your understanding application and critical thinking abilities Strategic overview of the REx PN and CPNRE exams helps you prepare effectively for your specific Practical Nurse licensure examination Client Needs categories are provided in the answers and rationales for all end of chapter practice questions and for the REx PN practice exams Testing of all relevant cognitive levels helps ensure you can understand apply and think critically about all the information covered on the REx PN and CPNRE and in clinical practice Comprehensive content review covers all the core topic areas tested on the REx PN and CPNRE Wide variety of practice questions helps you easily assess your own understanding The only CPNRE and REx PN review and practice resource which will help you prepare for PN licensure anywhere in Canada Thoroughly updated content reflects and tests all current Canadian Council for Practical Nurse Regulators CCPNR National PN competencies including those specifically for Ontario and British Columbia NEW 500 additional questions in the text and online to help you prepare for PN licensure in any Canadian province or territory NEW More than 1 000 online practice questions including four full online practice exams two CPNRE and two REx PN on the companion Evolve website give you instant performance feedback

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